inforum 2014

Dear

Infor is hosting Inforum 2014 – an international education event where Infor customers, employees and partners come together to gain the latest insights and innovations, exchange information and ideas, and discover how to excel in a business world increasingly driven by the social enterprise.

This is a user conference that is important to our team, and I would like to attend.

The Inforum 2014 conference is scheduled for September 15-18, 2014 in New Orleans, and the schedule is full of valuable learning opportunities that could help our team:

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The conference has an extensive agenda offering a dynamic combination of rich education sessions, industry-specific solutions, noteworthy company updates and multiple networking opportunities. Attending Inforum 2014 will enable me to:

- Access Infor experts to discuss and solve our unique needs;
- See the latest roadmaps so we can effectively plan for the future;
- Exchange best practices and ideas with peers who face our same challenges;
- Strengthen my knowledge and skills, so that I can share with the department and help us continue to improve our effectiveness and performance.

The approximate cost for my attendance breaks down as below:

- Conference fee: (which includes most meals)
- Airfare:
- Hotel:

Thank you for considering this proposal and supporting the professional growth of me and our team. Upon your approval, I will finalize plans to attend. Also, the earlier I register for the conference, the cheaper all expenses will be. Immediately upon my return, I will prepare an internal follow-up report so our entire team will benefit from this experience.

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