

Infor Education

# Infor M3 v13

## Course Catalog



Education

# Training structure and delivery methods

Infor Education training is structured into three levels:



## Level 1: Overview & Use

Provides product overview and knowledge necessary to use the system.



## Level 2: Configuration & Administration

Accelerates the deployment of Infor software through knowledge of configuration options and administration.



## Level 3: Installation & Integration

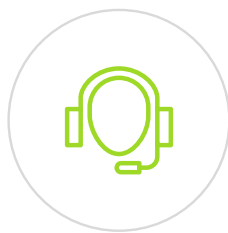
Explores software installation and integration with other systems, as well as how to extend the application.

Classes are offered through four delivery methods:



## Instructor-led Classes

Face-to-face training in your office or at one of our education sites



## Instructor-led Virtual Classes

Take classes from your own desk with the support of an instructor



## Self-paced eLearning

Learn at your own pace, on your own schedule



## Self-directed Learning

Flexible training taken at your own pace; includes a workbook, live training environment, social collaboration and access to an instructor

For more details please look at the latest schedule at: [www.infor.com/education](http://www.infor.com/education)

# Training offerings and Infor Campus Card



All **instructor-led courses** can be held face-to-face as a private class to your employees and most of them can also be run as a virtual class.



Follow the course title links to access **Infor Campus** to find course details and registration.



**Instructor-led public courses** are delivered at an Infor facility or virtually to your desktop.



**Self-paced eLearning** supplements the classroom experience; accessible at any time.

For more information about courses and how to register, please contact:

- **For Americas:** [EducationAmericas@infor.com](mailto:EducationAmericas@infor.com)
- **For Europe, the Middle East and Africa:** [EducationEMEA@infor.com](mailto:EducationEMEA@infor.com)
- **For Asia Pacific:** [EducationAPAC@infor.com](mailto:EducationAPAC@infor.com)



## Infor Campus Card

Buying training has never been easier than with our Infor Campus Card.

The card offers training dollars in bulk at tiered volume discounts, which saves you money and reduces the time and cost of separate budget approvals, purchase orders, and expense reimbursements.

The card offers several ways to train including – public classes, Education subscriptions and onsite training. Infor tracks the usage and will report the dollars utilized and remaining balance.

The Infor Campus Card the best option for a convenient, flexible and cost-effective way to decide how and when to spend your training dollars.

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## Foundation - Instructor-led courses

Level	Course Name	Description	Hours	Course Links
1	M3: v13x Introducing the Solution	This course allows users to gain an understanding of the operational activities necessary to run the core functions of the company as an integrated business solution. This training is for version(s): 13.1 and all previous versions.	8	<a href="#">Global</a> <a href="#">USA</a>
1	M3: v13x Introducing the Technology	This course provides participants with a basic understanding of the Infor M3 technical framework and of the product offered. The course is designed to demonstrate the technical architecture of the different components, as well as explain what they are used for. The course also includes discuss of common terminology used in the area of Java Foundation and Tools. This training is for version 13.3 and all previous versions.	8	<a href="#">Global</a> <a href="#">USA</a>
1	M3: v13x Using Smart Office - Introduction	This half-day course will provide the information and practice you need to successfully navigate and use Smart Office for Infor M3 in a user perspective. Infor Smart Office is an interface to your Infor M3 applications. It is an information workplace that lets you customize forms and lists and collaborate with co-workers. Infor Smart Office also leverages Microsoft® Office® applications such as Word® and Excel®. This course covers the main features on the Infor Smart Office canvas; how to work with Mforms; and the basic Infor Smart Office settings. This training is for Infor M3 13.3 (Infor Smart Office 10.2.1.0) and all previous versions.	4	<a href="#">Global</a> <a href="#">USA</a>
2	M3: v13x Using Smart Office - Advanced	Infor Smart Office delivers an intuitive user interface that allows user-specific customization and personalization that puts the right tools and information on every user's screen. Infor ION Enterprise Search (IES) is a deeply integrated, intuitive, simple-to-use search application for Infor and non-Infor data to help organizations search and find relevant information securely and quickly. This course is presented from the user perspective and covers the Mform personalization options; the basics of Infor ION Enterprise Search; how to use mashups as local applications; and how to insert scripts. This training is for Infor M3 13.3 (Infor Smart Office 10.2.1.0) and all previous versions.	4	<a href="#">Global</a> <a href="#">USA</a>
1	M3: v13x Using H5 - Introduction	This half-day course will provide the information and practice you need to successfully navigate and use Infor M3 H5 Enterprise (sometimes referred to as just H5) in a user perspective. Infor M3 H5 is an interface to your Infor M3 applications. It is an information workplace that lets you customize forms and lists and collaborate with co-workers. This course covers the main features in Infor M3 H5; how to work with MForms; and the basic Infor M3 H5 settings. This training is for Infor M3 13.3 and all previous versions.	4	<a href="#">Global</a> <a href="#">USA</a>
1	M3: v13x Equipment Rental Foundation	This course covers the concepts and principles, and how to execute fleet management, order-to-cash contracts, and service-to-available. It also covers the basic data required for the main rental processes. Finally it describes how to manage some additional flows to the rental process, such as: stand down; up-rent; involuntary sale; partial delivery bulk item; minimum rent; full credit; change site address; change inbound location; exchange handling; generic items; transfer serial number; and scrapping serial number. This training is for version 13.3.	24	<a href="#">Global</a> <a href="#">USA</a>
1	M3: v13x Fashion Foundation	The purpose of this course is to help you understand the main characteristics of the Implementation Accelerator for Fashion pre-configured solution. This course provides learners with knowledge on how Infor M3 focuses on building an integrated foundation for the core needs and processes of the fashion industry from design, source, and	32	<a href="#">Global</a> <a href="#">USA</a>

Level	Course Name	Description	Hours	Course Links
		distribute companies (brand owners) to apparel cut and sew manufacturers (contract manufacturers). For sourcing companies (brand owners), the manufacturing lesson will not be addressed. A “light” version of manufacturing can be addressed in the embellishment lesson. For manufacturing companies, the embellishment lesson will not be addressed. This training is for version 13.3 and all previous versions.		
1	M3: v13x Food and Beverage Foundation	This course introduces how Infor M3 manages and integrates the business processes of a food and beverage company. This course covers customer order fulfillment, procurement, and manufacturing, as well as financial management for a food and beverage company. This training is for version(s): 13.3 and all previous versions.	28	<a href="#">Global</a> <a href="#">USA</a>
1	M3: v13x Manufacturing Foundation v13.3	This course provides learners with knowledge on how Infor M3 manages and integrates the business processes of a manufacturing company. This course takes a hands-on approach that allows users to gain an understanding of the operational activities necessary to run the core functions of a manufacturing company as an integrated business solution. The learners execute basic functions, learn the different settings and work through scenarios that illustrate available functionality. This training is applicable for the following Infor M3 versions: 13.3 and all previous versions.	28	<a href="#">Global</a> <a href="#">USA</a>
1	M3: v13x Using Smart Office - Advanced (v13.1)	Infor Smart Office delivers an intuitive user interface that allows user-specific customization and personalization that puts the right tools and information on every user’s screen. Infor ION Enterprise Search (IES) is a deeply integrated, intuitive, simple-to-use search application for Infor and non-Infor data to help organizations search and find relevant information securely and quickly. This course is applicable for Infor Smart Office 10.1 (SoHo UI) and Infor M3 BE 13.1.	4	<a href="#">Global</a> <a href="#">USA</a>
2	M3: v13x Configuring ION Enterprise Search	This course covers the key features of ION Enterprise Search (IES) in connection to Infor Smart Office (and Infor M3). You will practice different kind of searches, how to trigger searches, and how to monitor the result. You will configure searches and review the most important setting. This training is for version v13x (ION Enterprise Search version 11.0.4).	8	<a href="#">Global</a> <a href="#">USA</a>
2	M3: v13x Configuring H5 Personalizations	Infor has a strong focus on user experience with the aim of following the mega trends of new user interfaces, new platforms and different devices. Infor H5 is Infor M3’s thin client that supports multiple browsers and multiple devices. This adds a whole new dimension to the accessibility of Infor M3 across systems and ensures that Infor M3 applications can be accessed across a customer’s IT infrastructure. Infor H5 allows user-specific customization and personalization that puts the right tools and information on every user’s screen. Infor ION Enterprise Search (IES) is a deeply integrated, intuitive, simple-to-use search application for Infor and non-Infor data to help organizations search and find relevant information securely and quickly. This course is presented from the user perspective and covers the Mform personalization options; the basics of Infor IES; how to use web mashups scripts, and web applications; and finally how to use tablets to access Infor M3 data.	8	<a href="#">Global</a> <a href="#">USA</a>
1	M3: v13x Using ION Enterprise Search	This course covers the key features of IES in connection with Infor M3 with the Infor H5 client. You will practice global searches, including the use of features to filter and act on results, and functional searches, using different types of search parameters and commands to optimize your results. You will also learn to use advanced features like key searches, workstacks and configurable prompts. Finally, you will explore settings used to administer IES within Infor M3. This training is for Infor M3 version 13.4 and IES 12.0.	16	<a href="#">Global</a> <a href="#">USA</a>

## Foundation - Self-directed Learning

Course Name	Description	Hours	Course Links
M3: v13x Introducing the Technology - Self-directed Learning	This course provides participants with a basic understanding of the Infor M3 technical framework and of the product offered. The course is designed to demonstrate the technical architecture of the different components, as well as explain what they are used for. The course also includes discuss of common terminology used in the area of Java Foundation and Tools. This training is for version 13.3 and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	<a href="#">Global</a> <a href="#">USA</a>
M3: v13x Using Smart Office - Introduction - Self-directed Learning	This one-day course will provide the information and practice you need to successfully navigate and use Smart Office for Infor M3 in a user perspective. Infor Smart Office is an interface to your Infor M3 applications. It is an information workplace that lets you customize forms and lists and collaborate with coworkers. Infor Smart Office also leverages Microsoft® Office® applications such as Word® and Excel®. This course covers the main features on the Infor Smart Office canvas; how to work with Mforms; and the basic Infor Smart Office settings. This training is for Infor M3 13.3 (Infor Smart Office 10.2.1.0) and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	<a href="#">Global</a> <a href="#">USA</a>
M3: v13x Using Smart Office - Advanced - Self-directed Learning	Infor Smart Office delivers an intuitive user interface that allows user-specific customization and personalization that puts the right tools and information on every user's screen. Infor ION Enterprise Search (IES) is a deeply integrated, intuitive, simple-to-use search application for Infor and non-Infor data to help organizations search and find relevant information securely and quickly. This course is presented from the user perspective and covers the Mform personalization options; the basics of Infor ION Enterprise Search; how to use mashups as local applications; and how to insert scripts. This training is for Infor M3 13.3 (Infor Smart Office 10.2.1.0) and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	4	<a href="#">Global</a> <a href="#">USA</a>
M3: v13x Fashion Foundation - Self-directed Learning	The purpose of this course is to help you understand the main characteristics of the Implementation Accelerator for Fashion pre-configured solution. This course provides learners with knowledge on how Infor M3 focuses on building an integrated foundation for the core needs and processes of the fashion industry from design, source, and distribute companies (brand owners) to apparel cut and sew manufacturers (contract manufacturers). For sourcing companies (brand owners), the manufacturing lesson will not be addressed. A "light" version of manufacturing can be addressed in the embellishment lesson. For manufacturing companies, the embellishment lesson will not be addressed. This training is for version 13.3 and all previous versions. Previous course name/code: Fashion Learning Camp/QSFSS (sourcing variant), QFSM (manufacturing variant). Both variants are now bundled in this foundation course. This course includes a workbook, lab on demand, reference materials, and social collaboration.	28	<a href="#">Global</a> <a href="#">USA</a>
M3: v13x Manufacturing Foundation - Self-directed Learning	This course provides learners with knowledge on how Infor M3 manages and integrates the business processes of a manufacturing company. This course takes a hands-on approach that allows users to gain an understanding of the operational activities necessary to run the core functions of a manufacturing company as an integrated business solution. The learners execute basic functions, learn the different settings and work through scenarios that illustrate available functionality. This training is applicable for the following Infor M3 versions: 13.3 and all previous versions. This course includes demonstrations, a workbook, lab on demand, reference materials, and social collaboration.	28	<a href="#">Global</a> <a href="#">USA</a>

Course Name	Description	Hours	Course Links
M3: v13x Configuring ION Enterprise Search - Self-directed Learning	This course covers the key features of ION Enterprise Search (IES) in connection to Infor Smart Office (and Infor M3). You will practice different kind of searches, how to trigger searches, and how to monitor the result. You will configure searches and review the most important setting. This training is for version v13x (ION Enterprise Search version 11.0.4). This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	<a href="#">Global</a> <a href="#">USA</a>
M3: v13x Configuring H5 Personalizations - Self-directed Learning	Infor has a strong focus on user experience with the aim of following the mega trends of new user interfaces, new platforms and different devices. Infor H5 is Infor M3's thin client that supports multiple browsers and multiple devices. This adds a whole new dimension to the accessibility of Infor M3 across systems and ensures that Infor M3 applications can be accessed across a customer's IT infrastructure. Infor H5 allows user-specific customization and personalization that puts the right tools and information on every user's screen. Infor ION Enterprise Search (IES) is a deeply integrated, intuitive, simple-to-use search application for Infor and non-Infor data to help organizations search and find relevant information securely and quickly. This course is presented from the user perspective and covers the Mform personalization options; the basics of Infor IES; how to use web mashups scripts, and web applications; and finally how to use tablets to access Infor M3 data. This training is	8	<a href="#">Global</a> <a href="#">USA</a>

## Financial Management - Instructor-led courses

Level	Course Name	Description	Hours	Course Links
2	M3: v13x Configuring Financial Accounting	This course describes how the main functions of financial accounting, including Accounts Payable, Accounts Receivable and General Ledger, are supported by Infor M3 and can be configured to suit the business requirements of individual organizations. This training is for version: 13.3.	40	<a href="#">Global</a> <a href="#">USA</a>
2	M3: v13x Configuring Costing and Internal Accounting v13.3	The purpose of this course is to describe the main configurations in Infor M3 for purchase costing, distribution costing, product (manufacturing) costing, and the Infor M3 Costing Toolbox. This training is applicable for the following Infor M3 version: 13.X.	24	<a href="#">Global</a> <a href="#">USA</a>

## Financial Management - Self-directed Learning

Course Name	Description	Hours	Course Links
M3: v13x Configuring Financial Accounting - Self-directed Learning	This course describes how the main functions of financial accounting, including Accounts Payable, Accounts Receivable and General Ledger, are supported by Infor M3 and can be configured to suit the business requirements of individual organizations. This training is for version: 13.3. This course includes a workbook, lab on demand, reference materials, and social collaboration.	40	<a href="#">Global</a> <a href="#">USA</a>
M3: v13x Configuring Costing and Internal Accounting - Self-directed Learning	The purpose of this course is to describe the main configurations in Infor M3 for purchase costing, distribution costing, product (manufacturing) costing, and the Infor M3 Costing Toolbox. This training is applicable for the following Infor M3 version: 13.X. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	24	<a href="#">Global</a> <a href="#">USA</a>



## Supply Chain Management - Instructor-led courses

Level	Course Name	Description	Hours	Course Links
2	M3: v13x Configuring Warehouse Management and Distribution Orders	This course describes how the main functions of warehouse management and distribution order management including such topics as outbound delivery processing, internal warehouse processes and processing distribution order goods receiving flow are supported by Infor M3 and can be configured to suit the business requirements of individual organizations. This training is for version 13.x and all previous versions.	40	<a href="#">Global</a> <a href="#">USA</a>
2	M3: v13x Configuring Lot and Allocation Control v13.3	This course covers the main functions of lot and allocation control, including the disposal and tracing of inventory balances for all types of products from simple stock-keeping units to lot-controlled products that are supported by Infor M3 and can be configured to suit the business requirements of individual organizations. This training is for version 13.3 and all previous 13.x versions. Watch the course overview video below.	16	<a href="#">Global</a> <a href="#">USA</a>
2	M3: v13x Configuring Purchase Orders v13.3	The purpose of this course is to provide an overview of the main purchase order configurations in Infor M3. Topics covered are: process overview; processing of purchase orders; general configurations; supplier and item configurations; purchase order configurations; configure and manage goods receipt; configure and manage quality inspection and claims; configure and manage additions to the ordering process; and configure and manage procurement statistics. This training is for version 13.3 and all previous versions.	32	<a href="#">Global</a> <a href="#">USA</a>
2	M3: v13x Configuring Tactical and Operational Planning	This course addresses a series of design questions to consider when implementing tactical and operational planning. It also covers some of the main programs used to establish and implement the configuration settings once needs have been defined. This training is for version: 13.x and all previous versions.	24	<a href="#">Global</a> <a href="#">USA</a>

## Supply Chain Management - Self-directed Learning

Course Name	Description	Hours	Course Links
M3: v13x Configuring Warehouse Management and Distribution Orders - Self-directed Learning	This course describes how the main functions of warehouse management and distribution order management including such topics as outbound delivery processing, internal warehouse processes and processing distribution order goods receiving flow are supported by Infor M3 and can be configured to suit the business requirements of individual organizations. This training is for version 13.x and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	40	<a href="#">Global</a> <a href="#">USA</a>
M3: v13x Configuring Lot and Allocation Control - Self-directed Learning	This course covers the main functions of lot and allocation control, including the disposal and tracing of inventory balances for all types of products from simple stock-keeping units to lot-controlled products that are supported by Infor M3 and can be configured to suit the business requirements of individual organizations. This training is for version 13.3 and all previous 13.x versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	<a href="#">Global</a> <a href="#">USA</a>
M3: v13x Configuring Purchase Orders - Self-directed Learning	The purpose of this course is to provide an overview of the main purchase order configurations in Infor M3. Topics covered are: process overview; processing of purchase orders; general configurations; supplier and item configurations; purchase order configurations; configure and manage goods receipt; configure and	32	<a href="#">Global</a> <a href="#">USA</a>

Course Name	Description	Hours	Course Links
	manage quality inspection and claims; configure and manage additions to the ordering process; and configure and manage procurement statistics. This training is for version 13.3 and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.		

## Manufacturing Operations - Instructor-led courses

Level	Course Name	Description	Hours	Course Links
2	M3: v13x Configuring Manufacturing Orders v13.3	This course is intended for consultants and partners charged with implementing the Manufacturing Management functionality of Infor M3. The course explores the main Manufacturing Management functions, how they are supported by Infor M3, and how they can be configured to suit the business requirements of individual organizations. This training is for version: v13x.	24	<a href="#">Global</a> <a href="#">USA</a>

## Manufacturing Operations - Self-directed Learning

Course Name	Description	Hours	Course Links
M3: v13x Configuring Manufacturing Orders - Self-directed Learning	This course is intended for consultants and partners charged with implementing the Manufacturing Management functionality of Infor M3. The course explores the main Manufacturing Management functions, how they are supported by Infor M3, and how they can be configured to suit the business requirements of individual organizations. This training is for version: v13x. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	16	<a href="#">Global</a> <a href="#">USA</a>

## Customer Sales and Service - Instructor-led courses

Level	Course Name	Description	Hours	Course Links
2	M3: v13x Configuring Customer Orders v13.3	This course covers how the main functions of Customer Order Management are supported by M3 and can be configured to suit the business requirements of individual organizations. This training is for version: 13.3.	32	<a href="#">Global</a> <a href="#">USA</a>
1	M3: v13x Using Customer Lifecycle Management (CLM)	This course introduces the Customer Lifecycle Management (CLM), the Infor M3 Customer Relationship Management (CRM) system. CLM is tightly integrated with Infor M3 and is the single access point to all customer related data. It's real time, always up to date and can be accessed directly from Smart Office, via the Internet or from mobile devices like smartphones or tablet PCs. During this course you will learn how CLM supports the sales process and how it allows you to configure it to meet your requirements.	16	<a href="#">Global</a> <a href="#">USA</a>
2	M3: v13x Configuring Customer Orders	This course covers how the main functions of Customer Order Management are supported by M3 and can be configured to suit the business requirements of individual organizations.	32	<a href="#">Global</a> <a href="#">USA</a>

## Customer Sales and Service - Self-paced eLearning

Course Name	Description	Hours	Course Links
M3: Introducing Customer Lifecycle Management (CLM)	The purpose of this course is to provide an introduction to Customer Lifecycle Management (CLM) including both the background of the product and the supported processes. This is 1 hour eLearning course applicable for CLM version 15.2 in connection to Infor M3 version 13.1 (10.1 or later).	1	<a href="#">Global</a> <a href="#">USA</a>

## Customer Sales and Service - Self-directed Learning

Course Name	Description	Hours	Course Links
M3: v13x Configuring Customer Orders - Self-directed Learning	This course covers how the main functions of Customer Order Management are supported by M3 and can be configured to suit the business requirements of individual organizations. This training is for version: 13.3. This course includes a workbook, lab on demand, reference materials, and social collaboration.	32	<a href="#">Global</a> <a href="#">USA</a>

## System Foundation - Instructor-led courses

Level	Course Name	Description	Hours	Course Links
2	M3: v13x Administering the System - Introduction	This course introduces the various servers and software components in a gridded Infor M3 installation, the basic architecture of the product, basics of the Infor ION Grid and concepts such as Infor M3 environments, and Infor M3 companies and divisions. The course also describes the file structure for the grid and core Infor M3 applications. Participants will be introduced to the Infor M3 management and monitoring interfaces, and shown some basic configuration options. Also covered are daily tasks such as enrolling users and configuring user menus. Hands-on exercises will give you the opportunity to practice what has been learned. This training is for version(s): 13.3 (Infor M3 BE 15.1.3).	16	<a href="#">Global</a> <a href="#">USA</a>
2	M3: v13x Administering the System - Advanced	This course covers managing and scheduling jobs, configuring the servers and services involved in the Infor M3 Output Solution, and routing users' printed output to the correct printer, e-mail, fax, etc. Also covered are topics that include working with program fixes and modifications, how these are configured (excluding the installation process), how to detect which program versions are in use in different environments, and how to change the runtime behavior of the Infor M3 application. The course also covers copying/moving data between environments. It aims to teach you the knowledge required to become more self-sufficient in managing your Infor M3 installation. This training is for version: 13.3 (Infor M3 BE 15.1.3).	16	<a href="#">Global</a> <a href="#">USA</a>
2	M3: v13x Administering LifeCycle Manager	This one-day course takes a hands-on approach that allows users to gain an understanding of the tasks required to secure LifeCycle Manager, download and apply fixes, and administer and maintain Infor M3. Different types of fixes are described. In the class, participants execute tasks, learn the standard procedure for applying standard fixes and customer modifications, and work through scenarios that illustrate the functionality available. This training is applicable for the following Infor M3 version: 13.3. Participants must obtain Infor Xtreme logon credentials from your administrator before attending the class.	8	<a href="#">Global</a> <a href="#">USA</a>

Level	Course Name	Description	Hours	Course Links
2	M3: v13x Administering Smart Office	This course covers how administrators can control the functionality and customizations in Infor Smart Office by deploying settings to different individuals and groups. Administrators will also gain the knowledge to troubleshoot using Infor Smart Office logs. This training is for version: 13.3.	8	<a href="#">Global</a> <a href="#">USA</a>
2	M3: v13x Administering Documents and Media	The purpose of this course is to teach you how to set up the distribution of the Infor M3 reports and documents. This course covers an overview of managing documents and media, key settings, and troubleshooting output issues. This training is for versions: 13.3 and all previous versions.	8	<a href="#">Global</a> <a href="#">USA</a>
2	M3: v13x Configuring Ad Hoc Reports v13.3	Infor M3 Ad Hoc Reporting is a tool that enables the creation of operational reports and listings direct from the Infor M3 application database. Ad hoc reporting further reduces the need to modify or invest in developing replacements for standard Infor M3 operational reports in order to personalize the output from Infor M3. In addition, it also avoids the inappropriate use of advanced business intelligence or analytic tools to satisfy relatively simple operational needs, and manages access and security using standard Infor M3 user security and privilege levels. With the Ad Hoc Reporting tool, Infor M3 users can manage the design, development, storage, execution, and scheduling of user-defined reports. All output is delivered in standard XML format to allow choice and flexibility in its end use. This updated version of the course includes new functionality such as run limits, advanced selections, application messages, and export/import of configuration data among other things.	8	<a href="#">Global</a> <a href="#">USA</a>
2	M3: v13x Configuring M3 Report Manager v13.3	Infor M3 Report Manager is a tool that enables the customization and easier use of Infor M3 standard reports with data direct from the Infor M3 application database. Infor M3 Report Manager further reduces the need to modify or invest in developing customizations in StreamServe®. In addition, it also avoids the inappropriate use of advanced business intelligence or analytic tools to satisfy relatively simple operational needs, and manages access and security using standard Infor M3 user security and privilege levels. With the Infor M3 Report Manager tool, Infor M3 administrators can manage the design, customization, storage, and scheduling of standard reports. All output is delivered in Microsoft Excel® or PDF format to allow choice and flexibility in its end use.	8	<a href="#">Global</a> <a href="#">USA</a>
3	M3: v13x Migrating Data with the SmartData Tool v13.3	This course introduces the SmartData Tool, explains what it is used for, and describes how it works with Infor Web Services to ensure that only valid data is loaded into the Infor M3 transaction database. This training is for Infor M3 Version 13 and all previous versions.	8	<a href="#">Global</a> <a href="#">USA</a>
2	M3: v13x Administering H5	This course covers how administrators can control the functionality and customizations in Infor H5. You will get an overview of Infor H5; you will review the required Infor M3 UI Adapter configuration; and you will work with the configurations within Infor H5 web client. This training is for version 13.3 and all previous versions.	8	<a href="#">Global</a> <a href="#">USA</a>
2	M3: v13x Administering Security for the Cloud	This course covers how Infor M3 controls end user and system administrator access to the system. The course contains how to log on to Xi, securing access to various environments, access to Infor M3 companies and divisions, authority to perform individual functions, and ultimately into protecting data and even controlling access to individual fields on a screen. Administering security at individual or group/role level will be discussed. Hands-on exercises are provided to practice course topics. This training is applicable for the following Infor M3 version: 13.4.	8	<a href="#">Global</a> <a href="#">USA</a>

Level	Course Name	Description	Hours	Course Links
3	M3: v13x Customizing Reports with Output Designer (13.4)	This course covers how to use StreamServe to design and manage Infor M3 outputs. This training is for versions: 13.4 and all previous versions.	24	<a href="#">Global</a> <a href="#">USA</a>
2	M3: v13x Configuring Ad Hoc Reports	Infor M3 Ad Hoc Reporting is a tool that enables the creation of operational reports and listings direct from the Infor M3 application database. Ad hoc reporting further reduces the need to modify or invest in developing replacements for standard Infor M3 operational reports in order to personalize the output from Infor M3. In addition, it also avoids the inappropriate use of advanced business intelligence or analytic tools to satisfy relatively simple operational needs, and manages access and security using standard Infor M3 user security and privilege levels. With the Ad Hoc Reporting tool, Infor M3 users can manage the design, development, storage, execution, and scheduling of user-defined reports. All output is delivered in standard XML format to allow choice and flexibility in its end use. This updated version of the course includes new functionality such as run limits, advanced selections, application messages, and export/import of configuration data among other things.	8	<a href="#">Global</a> <a href="#">USA</a>
2	M3: v13x Configuring M3 Report Manager	Infor M3 Report Manager is a tool that enables the customization and easier use of Infor M3 standard reports with data direct from the Infor M3 application database. Infor M3 Report Manager further reduces the need to modify or invest in developing customizations in StreamServe®. In addition, it also avoids the inappropriate use of advanced business intelligence or analytic tools to satisfy relatively simple operational needs, and manages access and security using standard Infor M3 user security and privilege levels. With the Infor M3 Report Manager tool, Infor M3 administrators can manage the design, customization, storage, and scheduling of standard reports. All output is delivered in Microsoft Excel® or PDF format to allow choice and flexibility in its end use.	16	<a href="#">Global</a> <a href="#">USA</a>

## System Foundation - Self-paced eLearning

Course Name	Description	Hours	Course Links
M3: v13x Installing Customer Lifecycle Management (CLM)	The purpose of this course is to provide support to the installation process of CLM. This training is for CLM version 15.2 in connection to Infor M3 version 13.1 (10.1 or later).	1.25	<a href="#">Global</a> <a href="#">USA</a>

## System Foundation - Self-directed Learning

Course Name	Description	Hours	Course Links
M3: v13x Administering the System - Introduction - Self-directed Learning	This course introduces the various servers and software components in a gridded Infor® M3® installation, the basic architecture of the product, basics of the Infor® ION® Grid and concepts such as Infor M3 environments, and Infor M3 companies and divisions. The course also describes the file structure for the grid and core Infor M3 applications. Participants will be introduced to the Infor M3 management and monitoring interfaces, and shown some basic configuration options. Also covered are daily tasks such as enrolling users and configuring user menus. Hands-on exercises will give you the opportunity to practice what has been learned. This training is for versions: 13.3. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	16	<a href="#">Global</a> <a href="#">USA</a>

Course Name	Description	Hours	Course Links	
M3: v13x Administering the System - Advanced - Self-directed Learning	This course covers managing and scheduling jobs, configuring the servers and services involved in the Infor M3 Output Solution and routing users' printed output to the correct printer, e-mail, fax, etc. In addition is included in the topics working with program fixes and modifications, how these are configured (excluding the installation process), how to detect which program versions are in use in different environments, and how to change the runtime behavior of the Infor M3 application. The course also covers copying/moving data between environments. It aims to teach you the knowledge required to become more self-sufficient in managing your Infor M3 installation. This training is for version: 13.3 (Infor M3 BE 15.1.3). This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	<a href="#">Global</a>	<a href="#">USA</a>
M3: v13x Administering Security - Self-directed Learning	The purpose of this course is to explain how M3 controls end user and system administrator access to the system. It covers the Smart Office logon process, securing access to various environments, access to M3 companies and divisions, authority to perform individual functions, and ultimately into protecting data and even controlling access to individual fields on a screen. It teaches you how to administer security at individual or group/role level. It also explain how Infor ION Grid security controls system administrator access. Hands-on exercises will give you the opportunity to practice what has been learned. This training is applicable for the following Infor M3 version(s): 13.3. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration. Prerequisites: M3: Administering the System – Introduction	16	<a href="#">Global</a>	<a href="#">USA</a>
M3: v13x Administering LifeCycle Manager - Self-directed Learning	This one-day course takes a hands-on approach that allows users to gain an understanding of the tasks required to secure LifeCycle Manager, download and apply fixes, and administer and maintain Infor M3. Different types of fixes are described. In the class, participants execute tasks, learn the standard procedure for applying standard fixes and customer modifications, and work through scenarios that illustrate the functionality available. This training is applicable for the following Infor M3 version: 13.3. Participants must obtain Infor Xtreme logon credentials from your administrator before attending the class. This course includes a workbook, lab on demand, demonstrations, reference materials, and social collaboration.	8	<a href="#">Global</a>	<a href="#">USA</a>
M3: v13x Administering Smart Office - Self-directed Learning	This course covers how administrators can control the functionality and customizations in Infor Smart Office by deploying settings to different individuals and groups. Administrators will also gain the knowledge to troubleshoot using Infor Smart Office logs. This training is for version: 13.3. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	<a href="#">Global</a>	<a href="#">USA</a>
M3: v13x Migrating Data with the SmartData Tool - Self-directed Learning	This course introduces the SmartData Tool, explains what it is used for, and describes how it works with Infor Web Services to ensure that only valid data is loaded into the Infor M3 transaction database. This training is for Infor M3 Version 13 and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	<a href="#">Global</a>	<a href="#">USA</a>
M3: v13x Administering H5 - Self-directed Learning	This course covers how administrators can control the functionality and customizations in Infor H5. You will get an overview of Infor H5; you will review the required Infor M3 UI Adapter configuration; and you will work with the configurations within Infor H5 web client. This training is for version 13.3 and all previous versions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	<a href="#">Global</a>	<a href="#">USA</a>

## Business Process Management - Instructor-led courses

Level	Course Name	Description	Hours	Course Links	
3	M3: v13x Designing Mashups - Introduction v13.3	This course covers the information and practice you need to successfully create and implement Mashups by using the Mashup Designer tool. Mashup Designer is a development environment for creating Mashups from Infor products (for example, Infor M3 applications, S3 applications or Document Archive Foundation) or other sources. This training is applicable for the following Infor M3 versions: 13.3 and all previous versions.	8	<a href="#">Global</a>	<a href="#">USA</a>
3	M3: v13x Designing Mashups - Advanced v13.3	This course covers the more advanced controls like MI, Custom list, using a script to trigger a Mashup in a M3 program, localization, and deployment. This training is for version(s): 13.3 and all previous versions.	8	<a href="#">Global</a>	<a href="#">USA</a>
3	M3: v13x Developing Smart Office Personalized Script	This course covers how to personalize Infor Smart Office using Personalized Scripts. Topics covered include an overview on using Microsoft JScript.NET, creating scripts, running and debugging scripts, creating a script that uses MForms Automation, and deploying scripts. This training is for version: Infor M3 13.3.	8	<a href="#">Global</a>	<a href="#">USA</a>
3	M3: v13x Programming in the Software Development Kit (SDK)	This course covers how to develop Infor Smart Office applications using the Software Development Kit (SDK) and Windows® Presentation Foundation (WPF). It incorporates instructor demonstrations, hands-on student activities, and practice sessions on how to create custom applications and Mashup controls in Microsoft® Visual Studio®, and how to deploy them with some of the unique features in Infor Smart Office. Infor Smart Office is a modern user interface (UI) integration platform developed for both Infor M3 and S3. Infor Smart Office was developed to give more user experience to Infor M3 and S3 users. It is based on the Microsoft .NET technology including WPF. Because of this, it provides developers a comprehensive and consistent programming model for building applications in Infor Smart Office together with the Infor Smart Office SDK framework.	16	<a href="#">Global</a>	<a href="#">USA</a>
2	M3: v13x Administering M3 Enterprise Collaborator (MEC)	This course covers what MEC is, MEC internal architecture, how to set up new partner agreements, import and set up new M3 business messages, product configuration and maintenance. This training is for versions: 11.4 and previous MEC grid versions.	16	<a href="#">Global</a>	<a href="#">USA</a>
3	M3: v13x Developing in M3 Enterprise Collaborator (MEC)	This course covers an overview on how to develop new business messages using MEC. This training is for versions: M3 BE 13.3/ MEC 11.4.3 and previous MEC grid versions.	24	<a href="#">Global</a>	<a href="#">USA</a>
3	M3: v13x Developing in M3 Enterprise Collaborator (MEC) v13.1	This course covers an overview on how to develop new business messages using MEC. This training is for versions: M3 BE 13.1/ MEC 11.4.1 and previous MEC grid versions.	24	<a href="#">Global</a>	<a href="#">USA</a>
3	M3: v13x Developing Web Services v13.3	The purpose of this course is to provide an introduction to M3 Web Services Designer, enabling an understanding of the underlying architecture, and hands-on experience of configuring, modeling, deploying, and testing web services using the M3 Web Services Designer. This training is for versions: v13x and all previous 13x versions.	16	<a href="#">Global</a>	<a href="#">USA</a>
3	M3: v13x Developing with the M3 Adaptation Kit (MAK)	The purpose of this course for developers (technical consultant) is to have a basic knowledge on the use of Eclipse/MAK to modify or create new programs, files, view definitions, Out interfaces, language files and field help. This includes how to use MAK to debug programs. The goal for the support group is to have an overall knowledge of MAK with the primary goal of knowing how to debug a program. This training is applicable for the following Infor M3 version(s): MAK and all previous versions.	16	<a href="#">Global</a>	<a href="#">USA</a>

Level	Course Name	Description	Hours	Course Links
3	M3: v13x Programming in Java - Introduction	This course provides an overview of the basic Java programming that needs to be performed in M3. The course will cover M3 programming components and gives the student a working knowledge of the programming and delivery processes. This training is for version(s): M3 13.x.	24	<a href="#">Global</a> <a href="#">USA</a>
3	M3: v13x Programming in Java - Advanced	The purpose of this course is to provide an in depth understanding of Java programming in Infor M3. During this course, you will learn to add modifications to existing Infor M3 programs, create and modify database interfaces, make changes to view definitions and data structures, and deploy and promote the newly developed components. This training is for version: Infor M3 13.x.	24	<a href="#">Global</a> <a href="#">USA</a>
3	M3: v13x Designing Mashups - Advanced	The purpose of this course is to further explore Infor Mashup Designer. Infor Mashup Designer is an Infor M3 and external source remix tool that helps to build horizontal, process-oriented screens. This tool makes it possible to combine information from several external and Infor M3 sources and to display selected fields from different panels on one screen. This course covers the more advanced controls like MI, Custom List, using a script to trigger a Mashup in an Infor M3 program, localization and deployment. This training is for versions: 13.4.	8	<a href="#">Global</a> <a href="#">USA</a>
2	M3: v13x Migrating Data with the SmartData Tool	This course covers how SmartData, also known as the SmartData Tool, uses Microsoft® Excel® worksheets for its input data, and Infor Web Services or Infor M3 Representational State Transfer (REST) interface for application program interfaces (APIs), to pass the input data into the Infor M3 application. This training is for versions: 13x and all previous versions.	8	<a href="#">Global</a> <a href="#">USA</a>
2	M3: v13x Developing Web Services	This course covers an introduction M3 Web Services Designer, enabling an understanding of the underlying architecture, and hands-on experience of configuring, modelling, deploying and testing web services using the M3 Web Services Designer. This training is for version 13.4.	16	<a href="#">Global</a> <a href="#">USA</a>
3	M3: v13x Developing H5 Personalized Script	This course covers developing H5 Personalized Scripts used on an Infor M3 Panel within the H5 Client This training is for versions: 13.4	8	<a href="#">Global</a> <a href="#">USA</a>
3	M3: v13x Designing Mashups - Introduction	This course covers the information and practice you need to successfully create and implement Mashups by using the Mashup Designer tool. Mashup Designer is a development environment for creating Mashups from Infor products, for example Infor M3, or from other sources. This training is applicable for the following Infor M3 versions: 13.x.	8	<a href="#">Global</a> <a href="#">USA</a>

## Business Process Management - Self-directed Learning

Course Name	Description	Hours	Course Links
M3: v13x Designing Mashups - Introduction - Self-directed Learning	This course covers the information and practice you need to successfully create and implement Mashups by using the Mashup Designer tool. Mashup Designer is a development environment for creating Mashups from Infor products (for example, Infor M3 applications, S3 applications or Document Archive Foundation) or other sources. This training is applicable for the following Infor M3 versions: 13.3 and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	<a href="#">Global</a> <a href="#">USA</a>



Course Name	Description	Hours	Course Links	
M3: v13x Designing Mashups - Advanced - Self-directed Learning	This course covers the more advanced controls like MI, Custom list, using a script to trigger a Mashup in a M3 program, localization, and deployment. This training is for version(s): 13.3 and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	<a href="#">Global</a>	<a href="#">USA</a>
M3: v13x Developing Smart Office Personalized Script - Self-directed Learning	This course covers how to personalize Infor Smart Office using Personalized Scripts. Covered topics include an overview of using Microsoft JScript.NET, creating scripts, running and debugging scripts, creating a script that uses MForms Automation, and deploying scripts. This training is for version: Infor M3 13.3. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	<a href="#">Global</a>	<a href="#">USA</a>
M3: v13x Programming in the Software Development Kit (SDK) - Self-directed Learning	This course covers how to develop Infor Smart Office applications using the Software Development Kit (SDK) and Windows® Presentation Foundation (WPF). It incorporates instructor demonstrations, hands on student activities, and practice sessions on how to create custom applications and Mashup controls in Microsoft® Visual Studio®, and how to deploy them with some of the unique features in Infor Smart Office. Infor Smart Office is a modern user interface (UI) integration platform developed for both Infor M3 and S3. Infor Smart Office was developed to give more user experience to Infor M3 and S3 users. It is based on the Microsoft .NET technology including WPF. Because of this, it provides developers a comprehensive and consistent programming model for building applications in Infor Smart Office together with the Infor Smart Office SDK framework.	16	<a href="#">Global</a>	<a href="#">USA</a>
M3: v13x Administering M3 Enterprise Collaborator (MEC) - Self-directed Learning	This course covers what MEC is, MEC internal architecture, how to set up new partner agreements, import and set up new M3 business messages, product configuration and maintenance. This training is for versions: 11.4 and previous MEC grid versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	<a href="#">Global</a>	<a href="#">USA</a>
M3: v13x Developing with M3 Adaptation Kit (MAK) - Self-directed Learning	The purpose of this course for developers (technical consultant) is to have a basic knowledge on the use of Eclipse/MAK to modify or create new programs, files, view definitions, Out interfaces, language files and field help. This includes how to use MAK to debug programs. The goal for the support group is to have an overall knowledge of MAK with the primary goal of knowing how to debug a program. This training is applicable for the following Infor M3 version(s): MAK and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	<a href="#">Global</a>	<a href="#">USA</a>
M3: v13x Developing Web Services - Self-directed Learning	The purpose of this course is to provide an introduction to M3 Web Services Designer, enabling an understanding of the underlying architecture, and hands-on experience of configuring, modeling, deploying, and testing web services using the M3 Web Services Designer. This training is for versions: v13x and all previous 13x versions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	16	<a href="#">Global</a>	<a href="#">USA</a>

## Business Intelligence - Instructor-led courses

Level	Course Name	Description	Hours	Course Links	
2	M3: v13x Configuring Business Performance Warehouse	This course covers Infor's business intelligence applications, including Business Performance Warehouse and using Infor ViewPoint to build dynamic reporting dashboards. This training is for version(s) 13.1 and all previous versions.	32	<a href="#">Global</a>	<a href="#">USA</a>



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### About Infor

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