

Self-Directed Learning

— Flexible learning in the cloud



Cloud-based access to your own learning space 24/7

Hectic work schedule? Infor training is now available to fit into your busy life anytime... anywhere.

Infor Education's Self-Directed Learning is a flexible learning option where, instead of attending a live training class, you can learn at your pace, on your schedule and from the comfort of your very own office desk or home.

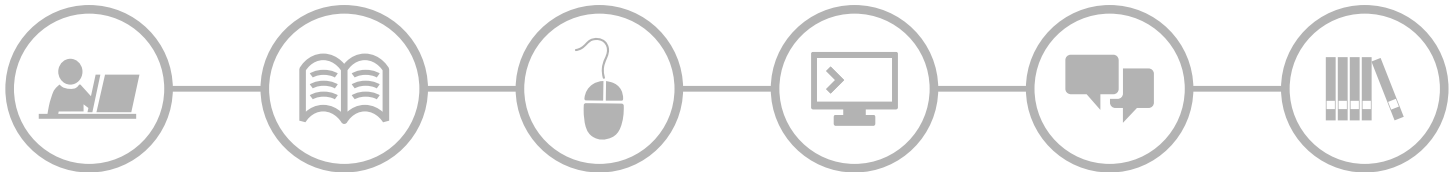
With self-directed learning, you will:

- Learn from the exact same materials used in a classroom
- Practice hands-on exercises in a live training environment
- Interact with other students and your instructor

Self-directed learning is available 24 hours a day, seven days a week through your personal learning space in the cloud. The number of courses that are available is constantly expanding.



Course steps:



Log in any time that is convenient for your schedule —from your desk, at home, or on the go.

Access your course workbook, which is the same workbook used in Instructor-led Training.

Courses may include demonstrations that will introduce you to new skills and processes.

Practice the exercises in a live training environment as many times as you need.

Work through problems and questions with other students and your instructor via social collaboration.

Find in-depth answers and information in the reference materials.

Self-directed Learning - available classes

Infor CloudSuite Business / CloudSuite Industrial / SyteLine

Course Name	Description	Hours	Course Links	
CloudSuite Business / CloudSuite Industrial: v9 Managing Inventory (v9.01) - Self-directed Learning	This course covers basic inventory management functions, including setting inventory control parameters, creating inventory items, using lot and serial number tracking, using inventory forms and reports to monitor inventory status, performing inventory cycle counts and physical inventory counts, completing miscellaneous inventory transactions, and creating, shipping, and receiving transfer order items. Prerequisites: CloudSuite Business / CloudSuite Industrial: Navigating the User Interface (9.01.00). This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
CloudSuite Business / CloudSuite Industrial: v9 Managing the General Ledger (v9.01) - Self-directed Learning	This course covers the charts of accounts, creating accounting periods, budgets, and user journals. Entering normal, reversing, and recurring journal entries, year-end processing procedures and printing financial statements are also covered. This course will also cover setting up multiple financial sets of books. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
CloudSuite Business / CloudSuite Industrial: v9 Navigating the User Interface (v9.01) - Self-directed Learning	This course provides an introduction to the application's user interface, including an overview of the basic elements, menu bars, Master Explorer, and main toolbar; how to open and work with forms, customize the interface, use filters and queries, add, edit, delete, and print records and collections, create and attach notes to records, and export data. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	4	Global	USA
CloudSuite Business / CloudSuite Industrial: v9 Using Accounts Payable (v9.01) - Self-directed Learning	This course covers basic accounts payable processes, including setting up accounts payable accounts and specifying accounts payable parameters, setting up vendors, creating and posting vouchers, generating and distributing payments, and printing, posting, and voiding checks. BEFORE TAKING THIS COURSE, you must either take the following courses or have hands-on knowledge of the information in them: (1) Navigating the User Interface. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
CloudSuite Business / CloudSuite Industrial: v9 Using Accounts Receivable (v9.01) - Self-directed Learning	This course covers learning the basic accounts receivable tools to perform the tasks of creating customer records, creating, distributing, and posting invoices, credits, and payments, managing customer credit, and posting to bank reconciliations. Also covered are setting up various system parameters that support accounts receivable workflows. BEFORE TAKING THIS COURSE you must either take the following courses or have hands-on knowledge of the information in them: (1) Navigating the User Interface. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
CloudSuite Business / CloudSuite Industrial: v9 Using Advanced Order Entry (v9.01) - Self-directed Learning	This course covers advanced order entry processes, including managing inventory, reserving inventory, pricing items, using sales tax systems, processing orders and credits, adjusting prices, creating progressive bills, setting up and processing commissions, promotional pricing, and rebates, and using surcharge functionality. Prerequisites: User Interface Part 1: Finding and working with forms; User Interface Part 2: Finding and displaying records; User Interface Part 3: Adding, editing, and deleting records; User Interface Part 4: Additional records management; CloudSuite Business / CloudSuite Industrial: Using Customer Service/Order Entry; CloudSuite Industrial /Foundation 101 (recommended, but not required). This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
CloudSuite Business / CloudSuite Industrial: v9	This course covers the creation and management of bill of materials (BOMs) in the system, including the item records, routing, resources,	8	Global	USA

Self-directed Learning - available classes

Course Name	Description	Hours	Course Links	
Using Bills of Materials and Engineering Change Notices (BOM/ECN) (v9.01) - Self-directed Learning	and materials that make up the BOM. It also includes instruction on the use of Engineering Change Notices (ECNs) to manage item revisions. Prerequisites: CloudSuite Business / CloudSuite Industrial: Navigating the User Interface (9.01.00). This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.			
CloudSuite Business / CloudSuite Industrial: v9 Using Customer Service/Order Entry (v9.01) - Self-directed Learning	This course covers creating customer records, setting up customer order parameters, and creating, shipping, and invoicing customer orders. Basic customer service activities and using the Customer Service Home form are also covered. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
CloudSuite Business / CloudSuite Industrial: v9 Using Human Resources (v9.01) - Self-directed Learning	This course covers human resources functionality, including how to manage organization, applicant, employee, position, payroll, and benefit information. Prerequisites: CloudSuite Business / CloudSuite Industrial: Navigating the User Interface (9.01.00). This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
CloudSuite Business / CloudSuite Industrial: v9 Using Payroll (v9.01) - Self-directed Learning	This course introduces the payroll functionality in the system, including how to set up and manage payroll, employee, pay rates, tax codes, and direct deposit information. Prerequisite courses: CloudSuite Business / CloudSuite Industrial: Navigating the User Interface (9.00.30). This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	4	Global	USA
CloudSuite Business / CloudSuite Industrial: v9 Using Purchase Orders and Requisitions (v9.01) - Self-directed Learning	This course covers fundamental purchasing functionality, including planning for purchase orders, setting up vendors, generating purchase order requisitions, generating regular and blanket purchase orders, processing change orders and drop shipments, receiving purchase orders, and generating vouchers. BEFORE TAKING THIS COURSE, you must either take the following courses or have hands-on knowledge of the information in them: (1) Navigating the User Interface. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
CloudSuite Business / CloudSuite Industrial: v9 Using Request for Quote (v9.01) - Self-directed Learning	This instructor-led course covers creating an RFQ, distributing an RFQ, selecting a vendor and closing an RFQ. Basic configuration. BEFORE TAKING THIS COURSE, you must either take the following courses or have hands-on knowledge of the information in them: (1) Navigating the User Interface and (2) Purchase Orders and Requisitions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
CloudSuite Business / CloudSuite Industrial: v9 Using Return Material Authorizations (v9.01) - Self-directed Learning	This course covers learning the basic return material authorizations (RMAs) functionality to perform authorization of customer returns, receive returned materials back into inventory, process RMA replacements and repairs, and issue and post RMA credit memos. Setting system RMA parameters and defining RMA-related codes are also taught. Additionally, the new RMA extended disposition processing functions to support RMA items that require dispositions for vendor returns, scrapping, or cross-referencing to service repair orders (SROs) for repair are also covered. Prerequisite Courses: CloudSuite Business / CloudSuite Industrial: Navigating the User Interface (9.01.00). This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
CloudSuite Business / CloudSuite Industrial: v9 Using Service (v9.01) - Self-directed Learning	This course introduces the processes for setting up and using incidents, service orders and scheduling, and contracts. BEFORE TAKING THIS COURSE you must either take the following courses or have hands-on knowledge of the information in them: (1) Navigating the User Interface, and (2) Inventory. Prerequisite courses:	8	Global	USA

Self-directed Learning - available classes

Course Name	Description	Hours	Course Links	
	CloudSuite Business / CloudSuite Industrial: Navigating the User Interface (9.01.00); CloudSuite Business / CloudSuite Industrial: Managing Inventory (9.01.00). This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.			
CloudSuite Business / CloudSuite Industrial: v9 Using the Excel Financial Reporting Toolset (v9.01) - Self-directed Learning	This course covers setting up the Excel Financial Toolset and using the Excel Financial Toolset to build financial statements. BEFORE TAKING THIS COURSE, you must either take the following courses or have hands-on knowledge of the information in them: (1) Navigating the User Interface and (2) General Ledger. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
CloudSuite Business / CloudSuite Industrial: v9 Using the Workbench Suite and DataViews (v9.01) - Self-directed Learning	This course covers the tools and capabilities of the system Workbench Suite by providing hands-on practice with key features of the application. Students will gain experience with DataViews, Data Search, DataView Actions, and critical numbers and will explore options for implementing workbenches in their organizations. Prerequisites: CloudSuite Business / CloudSuite Industrial: Navigating the User Interface (9.01.00). Optional: CloudSuite Industrial: Foundation 101 (9.01.00). This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
CloudSuite Business: v9 Foundation 101 (v9.01) - Self-directed Learning	This course covers CloudSuite Business fundamentals, including setting up a Chart of Accounts, setting up customers, items, and vendors, creating customer orders, creating purchase order requisitions and purchase orders, receiving purchase orders, shipping and invoicing customer orders, recording invoices in accounts receivable, paying invoices, recording vouchers in accounts payable, paying vouchers, and using the general ledger. Before taking this course, you must either take the following course or have hands-on knowledge of the information in it: (1) Navigating the User Interface. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
CloudSuite Industrial: v9 Foundation 101 (v9.01) - Self-directed Learning	This instructor-led course covers manufacturing, planning, purchase to pay, order to cash, & financial reporting processes. Key records that support the processes. Before taking this course, you must either take the following course or have hands-on knowledge of the information in it: (1) Navigating the User Interface. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	16	Global	USA
CloudSuite Industrial: v9 Using Advanced Planning & Scheduling (APS) (v9.01) - Self-directed Learning	This course teaches the student how to plan demand and supply using Advanced Planning & Scheduling (APS). Students will learn the critical APS forms, fields, procedures, and processes, which will give them sufficient knowledge to continue learning about more advanced settings and begin the process of implementing APS in their specific planning and scheduling situation. This course is designed for version 9.01.00 of the software, but almost all of the lesson material applies to earlier versions as well. Prerequisite knowledge: This is an advanced course. You must have either taken or have a hands-on knowledge of the material in the following courses before taking this class: CloudeSuite Business / CloudSuite Industrial: v9 Navigating the User Interface; CloudeSuite Business / CloudSuite Industrial: v9 Using Bills of Materials & Engineering Change Notices; CloudSuite Industrial: v9 Using Job Orders; CloudeSuite Business / CloudSuite Industrial: v9 Using Customer Service/Order Entry. This	32	Global	USA

Self-directed Learning - available classes

Course Name	Description	Hours	Course Links
CloudSuite Industrial: v9 Using Factory Track - Shop Floor (v9.01) - Self-directed Learning	This course covers CloudSuite Industrial Factory Track - Shop Floor functionality including performing labor and material transactions, creating and managing a Kanban system, and viewing and interpreting information and status. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global USA
CloudSuite Industrial: v9 Using Factory Track - Warehouse Mobility (v9.01) - Self-directed Learning	This course covers basic setup and functionality of Factory Track - Warehouse Mobility. Using simulated mobile scanners, participants will perform common warehouse transactions and then view transactional data within CloudSuite Industrial. This training is for versions: 9.01.00 and all previous versions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global USA
CloudSuite Industrial: v9 Using Job Orders (v9.01) - Self-directed Learning	This course covers creating a job bill of material (BOM), setting up job defaults, creating job orders, issuing materials to jobs, entering and posting job transactions, backflushing, posting finished goods to inventory, and the various tools the system offers for helping plan work. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global USA
CloudSuite Industrial: v9 Using Quality Control Solution (QCS) - Customer (v9.01) - Self-directed Learning	This course introduces the Quality Control Solution (QCS) – Customer module and how to identify, track, and control quality information for products being shipped to customers; including customer complaints returns, and certificates of conformance. BEFORE TAKING THIS COURSE, you must either take the following courses or have hands-on knowledge of the information in them: (1) Navigating the User Interface (2) Customer Service Order Entry. Prerequisite courses: CloudSuite Business / CloudSuite Industrial: Navigating the User Interface (9.01.00); CloudSuite Business / CloudSuite Industrial: Using Customer Service Order Entry (9.01.00). This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	6	Global USA
CloudSuite Industrial: v9 Using Quality Control Solution (QCS) - In Process (v9.01) - Self-directed Learning	This course covers the various QCS processes involved in managing Work in Process (WIP) material inventory primarily as it relates to handling defective parts, including the automated processing of test results. Test results, disposition procedures, Material Review Requests (MRR), and Corrective Action Requests (CAR) are included in the course. BEFORE TAKING THIS COURSE you must either take the following courses or have hands-on knowledge of the information in them: (1) Navigating the User Interface, (2) Using Job Orders and (3) Using Production Schedules and JIT/Kanban. Prerequisite Courses: CloudSuite Business / CloudSuite Industrial: Navigating the User Interface (9.01.00); CloudSuite Industrial: Using Job Orders (9.01.00); CloudSuite Industrial: Using Production Schedules and JIT/Kanban (9.01.00). This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global USA
CloudSuite Industrial: v9 Using Quality Control Solution (QCS) - Supplier (v9.01) - Self-directed Learning	This course covers how users review and report on material quality purchased items and items returned to the vendors. Purchase Order (PO) Receiving, Vendor Return Material Authorizations (VRMA), inspection, test results, disposition, Material Review Requests (MRR), Corrective Action Requests (CAR), and Vendor Vouchers and Adjustments are included in the course. BEFORE TAKING THIS COURSE you must either take the following courses or have hands-on knowledge of the information in them: (1) Navigating the User Interface, (2) Managing Inventory, (3) Using Purchase Orders and Requisitions, and (4) Using Return Material Authorizations.	8	Global USA

Self-directed Learning - available classes

Infor CloudSuite Financials & Supply Management

Course Name	Description	Hours	Course Links	
CloudSuite Financials & Supply Management: Applications Foundation - Self-directed Learning	This course is an introduction to the application scope and business processes used in Infor® CloudSuite™ Financials™ and Infor CloudSuite Supply Management™. The course topics introduce the applications most often implemented, how the applications work together, and setup considerations. The goal is to help you understand how the various applications interface and integrate, leading to the next logical step for you to set up these applications for an organization's business use. This course also provides an overview of technology and security and the business process tools such as Infor Process Automation, Infor Spreadsheet Designer, and Configuration Console. Infor Business Intelligence is also included. This course includes a workbook, lab on demand, reference materials, and social collaboration.	40	Global	USA
CloudSuite Financials & Supply Management: Foundation Differences to Lawson - Self-directed Learning	This course covers navigation of the user interfaces (UIs) and differences to Lawson v10 in the technology and the business process tools such as Infor Business Intelligence (BI), Configuration Console, Infor Spreadsheet Designer, and Infor Process Automation (IPA). This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global	USA
CloudSuite Financials: Administering Project Ledger - Self-directed Learning	This course covers how to administer and maintain projects in Project Ledger. It includes topics such as setting up new projects, processing transactions for end-to-end project accounting, and reporting. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
CloudSuite Financials: Configuring and Administering Asset Accounting - Self-directed Learning	This course covers how to configure and administer the Asset Accounting application. Through a series of hands-on exercises, students will learn how to set up Asset Accounting, define the reporting structure, define processing parameters, as well as add, adjust, transfer, and dispose of assets. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global	USA
CloudSuite Financials: Configuring and Administering Billing - Self-directed Learning	This course covers how to set up a Billing Company, set up item pricing, create invoices and billing adjustments, create and process recurring invoices, print and update invoices, and close the billing period. Prerequisites: CloudSuite Financials: Configuring and Administering Receivables. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global	USA
CloudSuite Financials: Configuring and Administering Cash Management - Self-directed Learning	This course covers training for bank administration, transactions, importing bank statements, reconciling bank statements, forecasting, and fee analysis. Topics include setup tasks, transaction processing and report generation. Previous course names/codes: Infor Lawson: Cash and Treasury Management (01_0121010_IEN0280_S30); CloudSuite Financials Configuring and Administering Cash Management (01_121100_IEN1126_S30). This course includes a workbook, lab on demand, reference materials, and social collaboration.	24	Global	USA
CloudSuite Financials: Configuring and Administering Global Ledger - Self-directed Learning	This course covers how to configure, administer, and process transactions in Infor Global Ledger. A basic understanding of the configuration console and how to generate reports is required. The course provides an overview of Global Ledger including customer use, basic operation and integrations with other CloudSuite applications. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	24	Global	USA
CloudSuite Financials: Configuring and Administering Global	This course covers how to configure and administer allocations within the CloudSuite Financials and Supply Management Global Ledger. Participants will define and build basic and multi-line allocations, and use custom totals and computes to create user-defined formulas to	8	Global	USA

Self-directed Learning - available classes

Course Name	Description	Hours	Course Links	
Ledger Allocations - Self-directed Learning	calculate allocations. This course includes a workbook, lab on demand, reference materials, and social collaboration.			
CloudSuite Financials: Configuring and Administering Lease Accounting - Self-directed Learning	This course covers configuring, administering, and processing leases in Lease Accounting. Topics include an overview of Lease Accounting, lease setup tasks, lease creation, lease processing, and reporting. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global	USA
CloudSuite Financials: Configuring and Administering Matching - Self-directed Learning	This course covers how to setup/configure, administer and process transactions in Matching which includes an overview of Matching, and how to use it. This course includes a workbook, lab on demand, reference materials, and social collaboration.	24	Global	USA
CloudSuite Financials: Configuring and Administering Payables - Self-directed Learning	This course covers configuring, administering, and processing transactions in Payables. Topics include an overview of Payables, using Configuration Console for modifications and personalizations, entering invoices, workflow routing, configuring approvals, invoicing, payments, auditing, and generating reports. This course includes a workbook, lab on demand, reference materials, and social collaboration.	32	Global	USA
CloudSuite Financials: Configuring and Administering Project Invoicing and Revenue - Self-directed Learning	The purpose of this course is to provide the skills and knowledge necessary to use the Project Invoicing and Revenue application. This course covers functions and application setup of Project Invoicing and Revenue. In addition, the course covers setting up the following: Project Invoicing and Revenue prerequisites, project contracts, funding sources and project contract funding. This course also covers processing transactions, processing project invoices, recognizing revenue, and reviewing projects. This course includes a workbook, lab on demand, reference materials, and social collaboration. Prerequisite courses: CloudSuite Financials: Configuring and Administering Global Ledger; CloudSuite Financials: Administering Project Ledger	16	Global	USA
CloudSuite Financials: Configuring and Administering Receivables - Self-directed Learning	This course covers setting up customers and configuring automation and management of cash application and deduction management processes in Infor CloudSuite Receivables. The student will gain an overview of how Infor CloudSuite Receivables integrates with other Infor CloudSuite Financial applications. This course includes a workbook, lab on demand, reference materials, and social collaboration.	24	Global	USA
CloudSuite Financials: Configuring and Administering Reconciliation Management - Self-directed Learning	This course covers foundational instruction on Reconciliation Management. You will learn how to use account reconciliation to control the quality and accuracy of financial statements by effectively managing and performing reconciliations. The training is applicable for the following Infor Landmark version: v11. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global	USA
CloudSuite Financials: Features Delta and Functionality Differences to Lawson - Self-directed Learning	This course covers the new delta features and functionality introduced in Infor CloudSuite Financials and functionality differences to Lawson v10 applications. This course is intended for those who have prior experience with the Lawson v10 applications covered in this course. Course topics provide differences and new features between Lawson v10 and the following Infor CloudSuite Financials modules: Payables, Asset Accounting, Matching, Billing, Receivables, and Lease Accounting. Prerequisite courses: CloudSuite Financials: Configuring and Administering Global Ledger; CloudSuite Financials & Supply Management: Applications Foundation Differences to Lawson. This course includes a workbook, lab on demand, reference materials, and social collaboration.	32	Global	USA
CloudSuite Supply Management: Configuring and	This course covers the setup, configuration, administration, process, and management of vendors and contracts in Contract Management in Infor CloudSuite™ Supply Management. This course includes how	40	Global	USA

Self-directed Learning - available classes

Course Name	Description	Hours	Course Links	
Administering Contract Management - Self-directed Learning	to navigate the user interface (UI), security basics that pertain to Contract Management, primary, administrative, and shared setup of key components, vendor and supplier setup, the different ways to create and process contracts, as well as the process flows for contract approval. Also included in this course is the configuration of pricing and rebates, cost defaulting, and contract utilities. This course includes a workbook, lab on demand, reference materials, and social collaboration.			
CloudSuite Supply Management: Configuring and Administering Inventory Control - Self-directed Learning	The purpose of this course is to provide the skills and knowledge necessary to define items and manage inventory using the Infor CloudSuite Financials & Supply Management Inventory Control application. Specifically, the course will teach the user the skills in defining setup tasks, conducting physical inventory, processing inventory, closing a period, and managing cart/par locations. In addition, the course will discuss how the application interfaces with Infor CloudSuite Financials & Supply Management products, including tools that support inventory reporting capabilities. This course also covers modifying and personalizing the software using Configuration Console. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	24	Global	USA
CloudSuite Supply Management: Configuring and Administering Purchasing - Self-directed Learning	This course covers how to configure, administer, and process transactions in Infor Purchasing. The course provides an overview of Purchasing including customer use, basic operation, and integrations with other Infor CloudSuite Financials & Supply Management applications. Prerequisite knowledge: To optimize your learning experience, Infor recommends that you have the following knowledge prior to attending this course: Basic understanding of CloudSuite navigation; Basic understanding of the configuration console is recommended; Microsoft® Excel®; Infor Spreadsheet Designer. This course includes a workbook, lab on demand, reference materials, and social collaboration.	24	Global	USA
CloudSuite Supply Management: Configuring and Administering Recall Management - Self-directed Learning	This course covers how to configure and administer Recall Management within Infor CloudSuite Financials & Supply Management to manage recalls, safety notices, and device corrections received by your organization. Participants will learn to capture recalls, create tasks and notices to individuals who are responsible for recall notices, and create information for Food and Drug Administration (FDA) compliance and risk management audits. Prerequisites: CloudSuite Financials: Financials & Supply Management Applications Foundation and CloudSuite Financials: Navigating CloudSuite Financials and the Interface (recommended). This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
CloudSuite Supply Management: Configuring and Administering Requisitioning - Self-directed Learning	This course covers Requisitioning features and set-up processes for effectively managing your organization's requisition activities. Creating and processing requisitions for Infor CloudSuite Supply Management: Requisition Self Service are also included. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global	USA
CloudSuite Supply Management: Configuring and Administering Strategic Sourcing and Supplier Portal - Self-directed Learning	This course covers the basics of each module within the Strategic Sourcing application, as well as integration considerations and their effects on the procurement process. This course also includes Supplier Portal setup and configuration. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	24	Global	USA
CloudSuite Supply Management: Features Delta and Functionality Differences to Lawson	This course covers the new delta features and functionality introduced in CloudSuite Supply Management and functionality differences to Lawson v10 applications. Topics include: Inventory Control, Requisitioning, Purchasing, and Matching (invoice matching). This training is for version 11.0.1 and all previous versions. This course	32	Global	USA

Self-directed Learning - available classes

Course Name	Description	Hours	Course Links
(SCM Subset) - Self-directed Learning	includes a workbook, lab on demand, reference materials, and social collaboration.		
CloudSuite Supply Management: Features Delta and Functionality Differences to Lawson - Self-directed Learning	This course covers the new delta features and functionality introduced in CloudSuite Supply Management and functionality differences to Lawson v10 applications. Topics include: Inventory Control, Requisitioning, Purchasing, Matching (invoice matching), Supplier Portal and Strategic Sourcing, Contract Management, and Recall Management. This training is for version 11.0.1 and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	40	Global USA

Self-directed Learning - available classes

Infor CPQ (PCM)

Course Name	Description	Hours	Course Links	
CPQ: (PCM) Using Infor Product Configurator - Self-directed Learning	The purpose of this course is for new rules designers to acquire the necessary skills to create and maintain basic sales and pricing rules in their product models. This training is applicable for the following Infor Product Configurator version: 8.1 version. This course includes a workbook, lab on demand, reference materials, and social collaboration.	32	Global	USA
CPQ: (PCM) Using Infor Sales Portal - Self-directed Learning	This course covers the features and functionality of Sales Portal, which includes configuring, quoting, ordering, and managing of configurable and standard products. This training is for version(s): 8.1. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global	USA

Self-directed Learning - available classes

Infor d/EPM

Course Name	Description	Hours	Course Links
Infor d/EPM: Configuring and Administering Budgeting & Planning - Self-directed Learning	This course covers the scope and concepts of the Infor d/EPM Budgeting and Planning application, including an overview of the core functionality. The course covers the use of the product and then focuses on configuring and administering the product. This training is for version: 11.0. This course includes a workbook, lab on demand, reference materials, and social collaboration.	32	Global USA

Self-directed Learning - available classes

Infor Distribution SX.e

Course Name	Description	Hours	Course Links	
Distribution SX.e: v11 Foundation 101 - Self-directed Learning	This course will introduce a new user to the overall process flow of a sales order and purchase order in Distribution SX.e. This course will also cover using the Distribution SX.e inquiry centers and search engine. This training is for version: v11.0.0 and higher. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	4	Global	USA
Distribution SX.e: v11 Navigating the User Interface - Self-directed Learning	This course provides an introduction to the web client user interface (UI) components and common navigation functions, and serves as a prerequisite for any Distribution SXe v11 foundation-level course. This training is for version 11. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
Distribution SX.e: v11 Using Accounts Payable - Self-directed Learning	This course covers how to enter, track and manage both expense and trade invoices from invoice receipt through invoice processing. This training is for versions: 11.0.0.2 and all previous 11.x.x versions. Prerequisites: Distribution SX.e: v11 Navigating the User Interface. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
Distribution SX.e: v11 Using Accounts Receivable - Self-directed Learning	This course covers posting the accounts receivable functions including customer payments, making account corrections, and completing month-end processes in accounts receivable. Participants will also gain insight into the cash receipts process and how to control customer accounts using credit. This training is for versions: 11.0.0.2. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
Distribution SX.e: v11 Using Customer Orders - Self-directed Learning	This course covers creating, updating, and managing customer sales orders in Infor Distribution SX.e. This training is for versions: 11.0.0. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
Distribution SX.e: v11 Using Inventory Control - Self-directed Learning	This course covers inventory management and product management in Infor Distribution SX.e. This training is for versions: 11.0.0. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
Distribution SX.e: v11 Using Pricing - Self-directed Learning	This course covers price and discounting in Infor Distribution SX.e. Participants will gain insight into creating and maintaining pricing records including the different record styles, using mass maintenance and pricing reporting tools available. This training is for versions: 11.0.0 and all previous versions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
Distribution SX.e: v11 Using Purchase Planning - Self-directed Learning	This course covers creating, updating, and managing POs in Infor Distribution SX.e. Participants will also learn to use the Demand Center and basic ordering controls in executing the replenishment process and to complete month-end processes. This training is for versions: 11.0.0. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
Distribution SX.e: v11 Using Warehouse Planning - Self-directed Learning	This course covers warehouse practices within Infor Distribution SX.e as they relate to the warehouse operator's role, including pre-receiving and receiving purchase orders, receiving a warehouse transfer, updating inventory with received stock, shipping orders, and shipping warehouse transfers. Participants will also gain insight into the physical and cycle counting process and using bar codes. This training is for version 11. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA

Self-directed Learning - available classes

Infor EAM

Course Name	Description	Hours	Course Links
EAM: Configuration and System Planning - Self-directed Learning	This course covers basic configuration requirements, critical configuration requirements, administration, general functional overview and basic reporting. This training is for version 11.3. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	40	Global USA
EAM: Configuring KPIs, Inbox, and Grid Designer - Self-directed Learning	This course covers instructions of how to configure KPIs, Inboxes, and Charts. Data that displays in KPIs and Inboxes helps with benchmarking, monitoring organizational trends, system processes, and other critical factors that are established by your organization. This course also covers how to create custom read-only grids (i.e. List View Tabs) you can use as stand-alone screens or add as tabs to existing screens in the system. Previous course name code: EAM: Configuring KPIs, Inbox, and Grid Designer/01_0031100_IEN0072_EAM. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	24	Global USA
EAM: Designing Reports with the Advanced Reporting Tool - Self-directed Learning	This course introduces report authoring with the EAM system using the tools in the Advanced Reporting Portal with a primary focus on Report Studio. This training is applicable for version 11.3. and previous versions. Previous course name/code: Infor Advanced Reporting Tool/01_0031010_IEN0004_EAM. Prerequisite course: EAM: Foundation 11.3. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	40	Global USA
EAM: Foundation - Self-directed Learning	The purpose of this course is to provide an introduction to the essential core functions of the EAM application suite with hands-on training of the most commonly implemented processes and configurations. This training is for version 11.3 and previous versions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	40	Global USA
EAM: Using the Upload and Import Utilities - Self-directed Learning	This course covers the integration process for EAM, with particular focus on the use of the upload and import utilities to initiate the integration. This course is for version 11.3 and previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global USA

Self-directed Learning - available classes

Infor HCM

Course Name	Description	Hours	Course Links	
Global HR: Configuring and Administering Absence Management and Time Entry - HCM11/LMRK10 - Self-directed Learning	This course covers an overview of Absence Management and Time Entry, its business uses, plans and structures, accruals setup, impact of Absence Management on Global HR, Self-Service requests and approvals, and the Absence Management cycle processing. This training is for version: 11.x. This course includes a workbook, lab on demand, reference materials, and social collaboration.	32	Global	USA
Global HR: Configuring and Administering Benefits - HCM11/LMRK10 - Self-directed Learning	This course is essential for benefit managers, analysts and specialists in creating benefits plan structures, defining flex and benefit plans, and creating and maintaining enrollments for employees, retirees, and United States of America (USA) Consolidated Omnibus Budget Reconciliation Act (COBRA) participants. Benefits managers, analysts and specialists will also learn to use reports, processes, imports and exports to improve efficiency. This training is for version 11.0.0. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	24	Global	USA
Global HR: Configuring and Administering Global HR - HCM11/LMRK10 - Self-directed Learning	Infor Global Human Resources (Global HR) is the core application for the Infor Talent Management (TM) suite. This course covers the setup, configuration, and administration of the organization structure and its integration with other TM modules. The course includes data setup and configuration of key components such as competencies, skills, currencies, jobs, positions, and resources. The course also includes the setup, configuration, and administration of the core HR modules – Employee Relations, Position Budget Management, Occupational Health, and Employee Safety. Also included in this course is an overview of converting data, the Infor Global HR interface process, interfacing data from Infor Global HR to Lawson S3 Human Resource Management (HRM), mapping fields in Infor Global HR to Lawson S3 HRM, security setup, and Async and My Actions. Global Human Resources: Foundation course is a prerequisite requirement for this course. This training is for versions 11.x and higher. This course	40	Global	USA
Global HR: Configuring and Administering Security - HCM11/LMRK10 - Self-directed Learning	This course covers Global Human Resources (Global HR) security setup, configuration, and administration which includes creating and managing actors, roles, and security classes. Applying their knowledge of security setup, the participants will configure security using real-world examples and scenarios. Also included is configuring organizational access, the differences between Infor Lawson Security (Lawson System Foundation (LSF)) and Global HR Landmark security setup, how Infor Lawson Security and Global HR Landmark security communicate with each other, proxy management, reporting, and testing and troubleshooting. Prerequisites for this course are Global Human Resources: v11 Foundation and Global Human Resources: v11 Configuring and Administering Global HR. Lawson: Administering Configuration Console is optional. This training is for version 11.0. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global	USA
Global HR: Designing Reports - HCM11/LMRK10 - Self-directed Learning	This course covers an overview of Global HR reporting features, including creation and analysis of the EEO-1, VETS-100 and Employee Turnover reports. The course will also provide hands-on exercises using the Infor Spreadsheet Designer to add and modify records in the Global HR application using the query and upload methods. This training is for versions: Talent Management v11 and all previous versions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
Global HR: Foundation - HCM11/LMRK10 - Self-directed Learning	This course introduces Global Human Resources (Global HR) and its components. Included is an overview of each of the core modules, their purpose and benefits, and how each module is used; format and navigation of the Infor Rich Client; an introduction to personalizing and configuring components in Global HR; an overview of security in Global HR; and an introduction to how Global HR interfaces with other	16	Global	USA

Self-directed Learning - available classes

Course Name	Description	Hours	Course Links
	systems. The course concludes with a discussion of the key activities that need to be completed prior to a Global HR implementation. This course is a prerequisite requirement for the Global HR: v11 Configuring and Administering Global Human Resources course. This training is for versions: 11.x and higher. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.		
Global HR: v11 Configuring and Administering Absence Management and Time Entry - Self-directed Learning	This course covers an overview of Absence Management and Time Entry, its business uses, plans and structures, accruals set up, impact of Absence Management on Global HR, Self-Service requests and approvals, and the Absence Management cycle processing. This training is for version 11. Prerequisite courses: Global HR: v11 Foundation (01_0641100_IEN0052_TAM). This course includes a workbook, lab on demand, reference materials, and social collaboration. Watch the course overview video below.	32	Global USA
Global HR: v11 Configuring and Administering Benefits - Self-directed Learning	This course is essential for benefit managers, analysts, and specialists in creating benefits plan structures, defining benefit plans, and creating and maintaining enrollments for employees, retirees, and United States of America (USA) Consolidated Omnibus Budget Reconciliation Act (COBRA) participants. Benefits managers, analysts, and specialists will also learn to use reports, processes, and utilities to improve efficiency. Prerequisite courses: Global HR: v11 Foundation; Global HR: v11 Configuring and Administering Global Human Resources (recommended). This course includes a workbook, lab on demand, reference materials, and social collaboration.	32	Global USA
Global HR: v11 Configuring and Administering Global HR - Self-directed Learning	Infor Global Human Resources (G HR) is the core application for the Infor Talent Management (TM) suite. This course covers the setup, configuration, and administration of the organization structure and its integration with other TM modules. The course includes data setup and configuration of key components such as competencies, skills, currencies, jobs, positions, and resources. The course also includes the setup, configuration, and administration of the core HR modules – Employee Relations, Position Budget Management, Occupational Health, and Employee Safety. Also included in this course is an overview of converting data, the Infor Global HR interface process, interfacing data from Infor Global HR to Lawson S3 Human Resource Management (HRM), mapping fields in Infor Global HR to Lawson S3 HRM, security setup, and mobile HCM capabilities. Global Human Resources: Foundation course is a prerequisite requirement for this course. This training is for versions 11.x and higher. Prerequisite	40	Global USA
Global HR: v11 Designing Reports - Self-directed Learning	This course covers an overview of Global HR reporting features, including creation and analysis of the EEO-1, VETS, and Employee Turnover reports. The course will also provide hands-on exercises using the Infor Spreadsheet Designer to query and upload Global HR data for further analysis. This training is for versions: v11 and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global USA
Global HR: v11 Foundation - Self-directed Learning	This course introduces Global Human Resources (Global HR) and its components. Included is an overview of each of the core modules, their purpose and benefits, and how each module is used; the format and navigation of the application; an introduction to personalizing and configuring components in Global HR using the Configuration Console; and an overview of security in Global HR. The course concludes with a discussion of the key activities that need to be completed prior to a Global HR implementation. This course is a prerequisite requirement for Global HR: v11.0.1.x Configuring and Administering Global Human Resources course. This training is for versions: 11.0.1.x and higher versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global USA

Self-directed Learning - available classes

Course Name	Description	Hours	Course Links	
HCM Analytics: Configuring and Administering HCM Analytics - Self-directed Learning	This course covers configuring Human Capital Management (HCM) Analytics, designing reports that provide greater visibility into identification of key metrics, possible savings opportunities, performance management, and role-based insight. Application administration tasks associated with report design and creation are also included. This training is for version(s): 11.x and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global	USA
Lawson HRM: Configuring and Administering Personnel - Self-directed Learning	This course provides a complete introduction to the Infor Personnel Administration application, beginning with the setup of the framework for competency and position management. It also includes position and job budgets, using requisitions to define and fill job openings, analyzing wages, Equal Employment Opportunity (EEO) and Employment Equity Act (EEA), health and safety reporting, and training administration. This training is for versions: 10.0.6 and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	24	Global	USA
Lawson HRM: Processing Payroll - Self-directed Learning	This course covers how payroll is set up in Lawson, how it interacts with other modules, and how payroll is processed. This training is for version 10.0.7 and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	32	Global	USA
Talent Management: Configuring and Administering Compensation Management - HCM11/LMRK10 - Self-directed Learning	This course covers the information and practice needed to successfully award and incent employees using Infor Compensation Management. This training is for Infor Compensation Management version: 11. This course includes a workbook, lab on demand, reference materials, and social collaboration.	24	Global	USA
Talent Management: Configuring and Administering Development Planning - HCM11/LMRK10 - Self-directed Learning	This course covers the management of development activities of an organization which could include Learning Budgets, integration with Learning Management, development of activities and catalogs along with creation and assignment of checklists. This training is for versions: 11x and higher. This course includes a workbook, lab on demand, reference materials, and social collaboration.	24	Global	USA
Talent Management: Configuring and Administering Goal and Performance Management - HCM11/LMRK10 - Self-directed Learning	The purpose of this course is to provide the information and practice needed to successfully set up and manage goals, and to implement and use performance appraisals. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global	USA
Talent Management: Configuring and Administering Succession Management - HCM11/LMRK10 - Self-directed Learning	This course covers the functionality and use of Succession Management, a component of the Infor Talent Management suite. Participants will learn how to configure the application, define key data, set up career paths, create succession and talent pools, and use nine-block charts and other tools to make succession decisions. This training is for version: 11 and all previous versions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	16	Global	USA
Talent Management: Configuring and Administering Talent Acquisition - HCM11/LMRK10 - Self-directed Learning	This course covers planning, integration factors, and setup of Talent Acquisition components such as roles, code, templates, automation, and configuration of internal and external recruitment processes. This course includes a workbook, lab on demand, reference materials, and social collaboration.	24	Global	USA
Talent Management: v11 Configuring and Administering	This course covers the information and practice needed to successfully award and incent employees using Infor Compensation Management. This training is for Infor Compensation Management	24	Global	USA

Self-directed Learning - available classes

Course Name	Description	Hours	Course Links
Compensation Management - Self-directed Learning	version: 11.0.1. This course includes a workbook, lab on demand, reference materials, and social collaboration.		
Talent Management: v11 Configuring and Administering Goal and Performance Management - Self-directed Learning	The purpose of this course is to provide the information and practice needed to successfully set up and manage goals, and to implement and use performance appraisals. This training is for Infor Goal and Performance Management version(s): v11. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global USA

Self-directed Learning - available classes

Infor HMS

Course Name	Description	Hours	Course Links
HMS: Configuring the Hospitality Management Solution - Self-directed Learning	This course covers the configuration of the Hospitality Management Solution (HMS). The topics covered include navigation, security, global configuration, property configuration, transaction codes, localization, reports, and forms. This training is for version: 3.7.8. This course includes a workbook, lab on demand, reference materials, and social collaboration.	24	Global USA

Self-directed Learning - available classes

Infor Lawson

Course Name	Description	Hours	Course Links	
Lawson Technology: v11 Using Spreadsheet Designer for Microsoft Excel - Self-directed Learning	This course introduces Infor Spreadsheet Designer and provides practice on using the tool with Landmark applications. Participants will learn methods for querying and filtering data, and for uploading single and multiple spreadsheets. The course also covers new features available in Landmark 11. This training is applicable to Infor Landmark version: 11 and all previous versions. Previous course name/code: Lawson: Using Spreadsheet Designer for Microsoft Excel 01_0121010_IEN0834_LSU. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global	USA
Lawson: Configuring and Administering Accounts Payable - Self-directed Learning	This course covers Accounts Payable setup, as well as processing, maintenance, and accessing Accounts Payable related information. This training is for versions: 10.0.6 and all previous versions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	32	Global	USA
Lawson: Configuring and Administering Accounts Receivable - Self-directed Learning	This course covers tasks associated with the Lawson® Accounts Receivable application. This training is for version(s): 10.0.x and all previous versions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	24	Global	USA
Lawson: Configuring and Administering Asset Management - Self-directed Learning	This course covers how to configure and administer the Asset Management application in Infor Lawson Financials. Through a series of hands-on exercises, students will learn how to set up Asset Management, define the reporting structure, define processing parameters, as well as add, adjust, transfer, and dispose of assets. Report creation and auditing setup and management are also discussed. This training is for version 10.x and all previous versions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	24	Global	USA
Lawson: Configuring and Administering Billing - Self-directed Learning	This course covers how to set up Billing, set up item pricing, create invoices and billing adjustments, create and process recurring invoices, print and update invoices, and close the billing period. This training is for versions: 10.x and all previous versions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
Lawson: Configuring and Administering Billing and Revenue Management - Self-directed Learning	This course covers Billing and Revenue Management and how it works in conjunction with Project Accounting to bill customers and recognize revenue. This training is for version(s): 10 and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	40	Global	USA
Lawson: Configuring and Administering Close Management - Self-directed Learning	This course covers foundational instruction on Infor Lawson Close Management. Topics include how to create, schedule, and manage period end close activities across the extended financial close cycle. This training is for versions 10.1 or 9.1 of the application and Lawson System Foundation version 9.0.1.8 and higher. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	16	Global	USA
Lawson: Configuring and Administering General Ledger - Self-directed Learning	This course covers instruction on how to configure Lawson® General Ledger with basic General Ledger setup and maintenance information. Users will be trained on commonly used functionality associated with the General Ledger application. This training is for versions: 10.0.6 and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	32	Global	USA
Lawson: Configuring and Administering General Ledger Allocations - Self-directed Learning	This course covers how to configure Infor Lawson® General Ledger Allocations and focuses on the most commonly used tasks: how to build an allocation, run an allocation, and review an allocation. Additional tasks can be found in the Allocations User Guide. This	8	Global	USA

Self-directed Learning - available classes

Course Name	Description	Hours	Course Links	
	training is for versions: 10.0.6 and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.			
Lawson: Configuring and Administering Inventory Control - Self-directed Learning	This course covers the knowledge and skills around setting up the Inventory Control application, including selecting the appropriate forms to create Inventory Control transactions, managing physical inventory, replenishing and closing inventory cycles and creating reports for inventory controls. This training is for versions 10.x and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global	USA
Lawson: Configuring and Administering Invoice Matching - Self-directed Learning	This course covers setup of the Invoice Matching application and processing match invoices. Topics include invoice match setup, the processes for invoice entry, setup, and reconciliation, and how to set up invoice messaging to notify buyers when entry or reconciliation discrepancies exist. This training is for versions: 10.x and all previous versions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	24	Global	USA
Lawson: Configuring and Administering Project Accounting - Self-directed Learning	This course provides the information and practice needed to perform Project Accounting functions. This training is for version 10.0.x and all previous versions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	40	Global	USA
Lawson: Configuring and Administering Purchase Order - Self-directed Learning	This course covers foundational instruction on how to set up, configure, and administer Infor Lawson Purchase Order. This training is for version: 10 and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration. Prerequisites: Getting Started with the Lawson Portal WBT.	24	Global	USA
Lawson: Configuring and Administering Reconciliation Management - Self-directed Learning	This course covers foundational instruction on Infor Lawson Reconciliation Management. You will learn how to use account reconciliation to control the quality and accuracy of financial statements by effectively managing and performing reconciliations. This training is for versions: 10.1.1 and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global	USA
Lawson: Configuring and Administering Requisitions - Self-directed Learning	This course covers Lawson Requisitions features and set-up processes for effectively managing your organization's requisition activities. This training is for version(s): 10x and all previous versions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
Lawson: Configuring and Administering Strategic Sourcing and Supplier Portal - Self-directed Learning	This course covers the basics of each module within the Strategic Sourcing application, as well as integration considerations and their effects on the procurement process. This course also includes Supplier Portal setup and configuration. This training is for version(s): 10.1.1 and all previous versions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	24	Global	USA
Lawson: Creating Reports with General Ledger Report Writer - Self-directed Learning	This course covers techniques for setting up and using Report Writer for General Ledger. This training is for version(s): 10.x and all previous versions. Previous course name/code: Lawson: Report Writer, VGLRPTW. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global	USA
Lawson: v10 Administering Lawson Data - Self-directed Learning	This course covers Lawson data management, which includes copying and migrating Lawson System Foundation (LSF) source code data between product lines, transferring LSF application data between product lines, and migrating LSF user jobs and reports. This course also includes Landmark application data management between product lines and environments, as well as methods for migrating Infor Lawson Design Studio customizations, IPA processes,	16	Global	USA

Self-directed Learning - available classes

Course Name	Description	Hours	Course Links	
Lawson: v10 Administering Security - Self-directed Learning	<p>and Infor Smart Office personalizations. This training is for version 10 and all previous versions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration. Prerequisites: Lawson: Administering System Foundations for Windows/Unix</p> <p>This course covers how to set up security roles, classes, profiles, and rules; how to grant access to data sources, forms, and files; and how to secure printers, job queues, environment services, reports, users, and security. This training is applicable for the Infor Lawson Security version 10.x and 9.x. Note: This course does NOT cover Infor Landmark Security. Infor Security Services (ISS) is covered only for user provisioning. For more information about Infor Security Services attend the Lawson: System Foundation Differences 9.x-10.x course. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.</p>	32	Global	USA
Lawson: v10 Administering Smart Office - Self-directed Learning	<p>This course covers fundamentals needed for understanding Infor Smart Office (ISO). It also provides Infor Lawson administrators with knowledge about tasks associated with effective implementation and maintenance of Smart Office. This training is for versions 10.x and all previous versions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.</p>	16	Global	USA
Lawson: v10 Administering Users - Self-directed Learning	<p>This course provides the Infor Lawson administrator the knowledge to provision different types of resources/users in the Infor Lawson System Foundation and Infor Landmark Technology Runtime environments using the Infor Security Administrator tool. The course focuses on administering users by assigning roles, identifying security classes, and managing access rights to Infor applications such as Infor Rich Client, Infor Ming.le™, Infor Lawson for Infor Ming.le, Infor Lawson Mobile Supply Chain Management (MSCM), and Infor Lawson Business Intelligence (LBI). The course will also cover using utilities to do a mass user upload. This course includes a workbook, lab on demand, reference materials, and social collaboration.</p>	24	Global	USA
Lawson: v10 Customizing Lawson Applications with Design Studio and JavaScript - Self-directed Learning	<p>This course covers skills and knowledge around Infor® Lawson Design Studio V10, a browser based drag and drop graphical development environment which can be used to customize or enhance Infor Lawson applications. Prerequisites: General knowledge of Infor Lawson applications and user interface. General understanding of JavaScript™ is desired. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.</p>	24	Global	USA
Lawson: v10 Designing Lawson Smart Reports - Self-directed Learning	<p>This course covers administering and designing Lawson Smart Reports (also called back office reports or standard reports) using the Infor Lawson Smart Reports Designer. This training is for versions: 9.0.1 and 10.0.X of Lawson applications. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.</p>	16	Global	USA
Lawson: v10 Developing Mashups with Mashup Designer - Self-directed Learning	<p>This course covers building a mashup application using Infor Mashup Designer to complete a Lawson (S3) process using input data from one or more Lawson sources, as well as performing lookups or research such as data analysis. This course focuses and uses Lawson S3 data. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.</p>	24	Global	USA
Lawson: v10 Technology Foundation - Self-directed Learning	<p>This course introduces Infor Lawson System Foundation (LSF) and Infor Landmark Technology platforms and tools. In this two-day foundation course, learners will have an overview of Infor LSF, Infor Landmark Technology, and the administrative and end-user interfaces for both platforms. Included in this course are business process management tools such as Business Process Management, Infor Process Automation, Infor Lawson Add-ins for Microsoft® Office®, Infor Spreadsheet Designer, Infor Lawson Design Studio, and Application</p>	16	Global	USA

Self-directed Learning - available classes

Course Name	Description	Hours	Course Links	
	Development Workbench as well as an overview of security, user administration and monitoring, and Infor technology platform components consisting of Infor ION®, Infor Ming.le™, and Infor Business Vault. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.			
Lawson: v10 Using Microsoft Office Add-Ins - Basic - Self-directed Learning	This course covers installing and using Infor Lawson Add-Ins for Microsoft® Office. This training is for versions: 10.0.x and all previous versions. Previous course name/code: Introduction to Microsoft® Addins Query Wizard (VLINTROQWIZ)/Introduction to Microsoft® Addins Upload Wizard (VLINTROUWIZ)/Advanced Lawson Add-ins for Microsoft® Office (WLADINMS). This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
Lawson: v10 Using Smart Office - Self-directed Learning	This course introduces the purpose, benefits, and functionality of Infor Smart Office, commonly referred to as Smart Office. Course topics include personalizing and navigating Smart Office, modifying Smart Office settings, working with forms, jobs, and reports, as well as accessing and querying data. This training is for versions: 10.2 and all previous versions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
Lawson: v10 Using Spreadsheet Designer for Microsoft Excel - Self-directed Learning	This course demonstrates how to use the features and functions of Infor Spreadsheet Designer® to create queries records in Lawson applications built on Landmark. The exercises illustrate how to gather information based on your specific needs and how to utilize Excel to the format data and create reports from that data. This course also demonstrates how to update Lawson applications built on Landmark, including updating records that may be related to other records within the application. This training is for version: 10.1. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	4	Global	USA
Lawson: v9x - v10x Administering System Foundation Differences - Self-directed Learning	This course covers the changes to architecture and maintenance procedures of Infor Lawson System Foundation. This training is for versions: 10.0.8 and all previous versions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration. Note: Infor Landmark Technology is covered only at the support level. Administrators should attend the Infor Landmark Foundation and Administration (5 day) course for exposure to detailed architecture and maintenance procedures for Infor Landmark Technology products.	24	Global	USA

Self-directed Learning - available classes

Infor LN

Course Name	Description	Hours	Course Links	
LN: Foundation for Industrial Machinery - Self-directed Learning	The purpose of this course is to provide an overview of how Infor LN supports the end-to-end business processes commonly found in industrial machinery manufacturing. This course provides the foundation of information required for other Infor LN courses. This training is applicable for the following Infor LN version: Infor LN 10.5. Prerequisite courses: LN: Navigation and session personalization. This course includes a workbook, lab on demand, reference materials, and social collaboration.	32	Global	USA
LN: Navigation and Session Personalization - Self-directed Learning	This course introduces the basic layout and navigation of the Infor LN application through a unified Infor Ming.le™ user interface and describes processes for session personalization. This training is for Infor LN versions: 10.5 only, not other previous versions. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	8	Global	USA
LN: v10.5 Foundation - Self-directed Learning	This course provides an overview of the major modules in Infor LN. This course will expose participants to the Infor LN software and associated system processes and structures, thereby providing attendees with fundamental knowledge of Infor LN as an Enterprise Resource Planning (ERP) solution for global supply chain models. This course provides the foundation of information required for other Infor LN courses. This training is for version: 10.5. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration. Prerequisites: LN: Navigation and Session Personalization	32	Global	USA

Self-directed Learning - available classes

Infor M3

Course Name	Description	Hours	Course Links	
M3: v13x Administering Documents and Media - Self-directed Learning	This course covers how to set up the distribution of the Infor M3 reports and documents. Topics include an overview of managing documents and media, key settings, and troubleshooting output issues. This training is for version: 13.4. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global	USA
M3: v13x Administering H5 - Self-directed Learning	This course covers how administrators can control the functionality and customizations in Infor H5. You will get an overview of Infor H5; you will review the required Infor M3 UI Adapter configuration; and you will work with the configurations within Infor H5. This training is for version 13.4. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global	USA
M3: v13x Administering LifeCycle Manager - Self-directed Learning	This course takes a hands-on approach that allows users to gain an understanding of the tasks required to secure LifeCycle Manager, download and apply fixes, and administer and maintain Infor M3. Different types of fixes are described. In the class, participants execute tasks, learn the standard procedure for applying standard fixes and customer modifications, and work through scenarios that illustrate the functionality available. This training is for version 13.4. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global	USA
M3: v13x Administering M3 Enterprise Collaborator (MEC) - Self-directed Learning	This course covers what MEC is, MEC internal architecture, how to set up new partner agreements, import and set up new M3 business messages, product configuration and maintenance. This training is for versions: 11.4 and previous MEC grid versions. This course includes a workbook, lab on demand, reference materials, and social collaboration. Prerequisite courses: M3: v13x Administering Documents and Media (recommended but not required).	16	Global	USA
M3: v13x Administering Security - Self-directed Learning	This course covers how Infor M3 controls end user and system administrator access to an on-premise system. The course contains how to log on to Xi (OS Portal), securing access to various environments, access to Infor M3 companies and divisions, authority to perform individual functions, and ultimately into protecting data and even controlling access to individual fields on a screen. Administering security at individual or group/role level will be discussed along with how Infor ION Grid security controls system administrator access. Hands-on exercises are provided to practice course topics. This training is applicable for the following Infor M3 version: 13.4. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global	USA
M3: v13x Administering Security for the Cloud - Self-directed Learning	This course covers how Infor M3 controls end user and system administrator access to the system. The course contains how to log on to Xi, securing access to various environments, access to Infor M3 companies and divisions, authority to perform individual functions, and ultimately into protecting data and even controlling access to individual fields on a screen. Administering security at individual or group/role level will be discussed. Hands-on exercises are provided to practice course topics. This training is applicable for the following Infor M3 version: 13.4. Infor Federated Services (IFS) is an authentication component of the Xi Platform in both cloud and some on-premise installations. It is the component that allows authentication across multiple products that are integrated via the Xi Platform. It is used for most M3 Core installations, both cloud and on-premise, from version 13.3 onwards.	8	Global	USA
M3: v13x Administering Smart Office - Self-directed Learning	This course covers how administrators can control the functionality and customizations in Infor Smart Office by deploying settings to different individuals and groups. Administrators will also gain the knowledge to troubleshoot using Infor Smart Office logs. This training	8	Global	USA

Self-directed Learning - available classes

Course Name	Description	Hours	Course Links	
	is for version: 13.3. Previous course name/code: 01_0111310_IEN0347_LSU. This course includes a workbook, lab on demand, reference materials, and social collaboration. Prerequisites: M3: Administering the System - Introduction or similar knowledge			
M3: v13x Administering the System - Advanced - Self-directed Learning	This course covers managing and scheduling jobs, configuring the servers and services involved in the Infor M3 Output Solution and routing users' printed output to the correct printer, e-mail, fax, etc. In addition is included in the topics working with program fixes and modifications, how these are configured (excluding the installation process), how to detect which program versions are in use in different environments, and how to change the runtime behavior of the Infor M3 application. The course also covers copying/moving data between environments. It aims to teach you the knowledge required to become more self-sufficient in managing your Infor M3 installation. This training is for version: 13.3 (Infor M3 BE 15.1.3). This course includes a workbook, lab on demand, reference materials, and social collaboration. Prerequisites: M3: Administering the System – Introduction.	16	Global	USA
M3: v13x Administering the System - Introduction - Self-directed Learning	This course introduces the various servers and software components in a gridded Infor® M3® installation, the basic architecture of the product, basics of the Infor® ION® Grid and concepts such as Infor M3 environments, and Infor M3 companies and divisions. The course also describes the file structure for the grid and core Infor M3 applications. Participants will be introduced to the Infor M3 management and monitoring interfaces, and shown some basic configuration options. Also covered are daily tasks such as enrolling users and configuring user menus. Hands-on exercises will give you the opportunity to practice what has been learned. This training is for versions: 13.3 (Infor M3BE 15.1.3). This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global	USA
M3: v13x Configuring Ad Hoc Reports - Self-directed Learning	This course covers how to create and manage user-defined reports using Infor M3 Ad Hoc Reporting with Infor M3 and the Infor H5 client. Participants will configure key settings, design, develop and save reports, execute the report runs on demand and through job scheduling, and view the output files. Participants will also learn to work with run limits, advanced selections, and application messages. Finally, they will learn to export and import configuration data. This training is for version 13.4 and all previous versions. Previous course code: 01_0111330_IEN1334_LSU. Prerequisite course: M3: v13x Using H5 – Introduction (01_0111330_IEN1379_M3O). This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global	USA
M3: v13x Configuring Costing and Internal Accounting - Self-directed Learning	This course covers the main configurations in Infor M3 for purchase costing, distribution costing, product (manufacturing) costing, and the Infor M3 Costing Toolbox. This training is applicable for the following Infor M3 versions: 13.X. Previous course name/code: M3: Configuring Costing and Internal Accounting (01_0111340_IEN1641_M3O). Prerequisite course: M3: v13x Using H5 – Introduction (01_0111330_IEN1379_M3O). This course includes a workbook, lab on demand, reference materials, and social collaboration.	24	Global	USA
M3: v13x Configuring Customer Orders - Self-directed Learning	This course covers how the main functions of Customer Order Management are supported by Infor M3 and can be configured to suit the business requirements of individual organizations. This training is for version 13.4. Prerequisite courses: M3: v13x Using H5 User Interface; Infor M3 foundations course (any industry vertical). This course includes a workbook, lab on demand, reference materials, and social collaboration.	32	Global	USA
M3: v13x Configuring Data Warehouse Designer - Self-directed Learning	This course covers the use of Infor Business Intelligence Data Warehouse Designer (previously M3 Business Performance Warehouse) to create a business intelligence data warehouse from M3 transactions. This training is for version 13.4. Previous course	40	Global	USA

Self-directed Learning - available classes

Course Name	Description	Hours	Course Links	
	name/code: M3: Configuring and Using Business Performance Warehouse (01_0111310_IEN0652). This course includes a workbook, lab on demand, reference materials, and social collaboration.			
M3: v13x Configuring Document Output XML - Self-directed Learning	This course covers how to configure M3 output programs to customize the XML output stream using M3 Business Engine (BE) Configurable Output Management (COM). This course focuses on configuring XML output for documents. This training is for version 13.4. Prerequisite course: M3: v13x Administering Documents and Media. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global	USA
M3: v13x Configuring Financial Accounting - Self-directed Learning	This course describes how the main functions of financial accounting, including Accounts Payable, Accounts Receivable and General Ledger, are supported by Infor M3 and can be configured to suit the business requirements of individual organizations. This training is for version: 13.3. This course includes a workbook, lab on demand, reference materials, and social collaboration.	40	Global	USA
M3: v13x Configuring H5 Personalizations - Self-directed Learning	This course covers the H5 personalization options, the basics of Infor ION Enterprise Search (IES), and how to use web mashup, scripts, and the M3 Information Monitor. This training is for versions: 13.4 and all previous 13.x versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global	USA
M3: v13x Configuring ION Enterprise Search - Self-directed Learning	This course covers the key features of ION Enterprise Search (IES) in connection to Infor Smart Office (and Infor M3). You will practice different kind of searches, how to trigger searches, and how to monitor the result. You will configure searches and review the most important setting. This training is for version v13x (ION Enterprise Search version 11.0.4). This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global	USA
M3: v13x Configuring Lot and Allocation Control - Self-directed Learning	This course covers the main functions of lot and allocation control, including the disposal and tracing of inventory balances for all types of products from simple stock-keeping units to lot-controlled products that are supported by Infor M3 and can be configured to suit the business requirements of individual organizations. This training is for version 13.4 and all previous versions. Previous course code: 01_0111340_IEN1640_M3O. Prerequisite courses: M3: v13x Distribution Foundation. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global	USA
M3: v13x Configuring Manufacturing Orders - Self-directed Learning	This course is intended for consultants and partners charged with implementing the Manufacturing management functionality of Infor M3. The course explores the main Manufacturing management functions related to creating and processing manufacturing orders (MOs) and production statistics, how these functions are supported by Infor M3, and how they can be configured to suit the business requirements of individual organizations. This training is for version 13.4. Previous course name/code: M3: v13x Configuring Manufacturing Orders/01_0111330_IEN1307_M3O. Prerequisite courses: M3: v13x Using H5 – Introduction (01_0111330_IEN1379_M3O). This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global	USA
M3: v13x Configuring Purchase Orders - Self-directed Learning	The purpose of this course is to provide an overview of the main purchase order configurations in Infor M3. Topics covered are: process overview; processing of purchase orders; general configurations; supplier and item configurations; purchase order configurations; configure and manage goods receipt; configure and manage quality inspection and claims; configure and manage additions to the ordering process; and configure and manage procurement statistics. This training is for version 13.4 and all previous versions. Previous course code: 01_0111340_IEN1643_M3O. Prerequisite courses: Completed the course M3: v13x Using H5 Introduction; Completed any of the Infor M3 foundations courses; M3:	32	Global	USA

Self-directed Learning - available classes

Course Name	Description	Hours	Course Links
	v13x Manufacturing Foundation; M3: v13x Distribution Foundation; M3: v13x Food and Beverage Foundation; M3: v13x Fashion Foundation; M3: v13x Equipment Foundation. This course includes a workbook, lab on demand, reference materials, and social collaboration.		
M3: v13x Configuring Warehouse Management and Distribution Orders - Self-directed Learning	This course describes how the main functions of warehouse management and distribution order management, including such topics as outbound delivery processing, internal warehouse processes, and processing distribution order goods receiving flow, are supported by Infor M3 and can be configured to suit the business requirements of individual organizations. This training is for version 13.x and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	40	Global USA
M3: v13x Designing Mashups - Advanced - Self-directed Learning	The purpose of this course is to further explore Infor Mashup Designer. Infor Mashup Designer is an Infor M3 and external source remix tool that helps build horizontal, process-oriented screens. This tool makes it possible to combine information from several external and Infor M3 sources and to display selected fields from different panels on one screen. This course covers the more advanced controls like MI, Custom List, using a script to trigger a Mashup in an Infor M3 program, localization and deployment. This training is for versions: 13.4. Prerequisite course: M3: v13x Designing Mashups – Introduction. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global USA
M3: v13x Designing Mashups - Introduction - Self-directed Learning	This course covers the information and practice you need to successfully create and implement Mashups by using the Mashup Designer tool. Mashup Designer is a development environment for creating Mashups from Infor products, for example Infor M3, or from other sources. This training is applicable for the following Infor M3 versions: 13.4 and all 13.x versions. Prerequisite knowledge: To optimize your learning experience, Infor recommends that you have the following knowledge prior to taking this course: Infor M3 knowledge is assumed and required for using Infor Mashup Designer. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global USA
M3: v13x Developing Smart Office Personalized Script - Self-directed Learning	This course covers how to personalize Infor Smart Office using Personalized Scripts. Covered topics include an overview of using Microsoft JScript.NET, creating scripts, running and debugging scripts, creating a script that uses MForms Automation, and deploying scripts. This training is for version: Infor M3 13.3. Previous course code: 01_0111010_IEN0095. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global USA
M3: v13x Developing Web Services - Self-directed Learning	This course covers an introduction M3 Web Services Designer, enabling an understanding of the underlying architecture, and hands-on experience of configuring, modelling, deploying and testing web services using the M3 Web Services Designer. This training is for version 13.4. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global USA
M3: v13x Developing with M3 Adaptation Kit (MAK) - Self-directed Learning	The purpose of this course for developers (technical consultant) is to have a basic knowledge on the use of Eclipse/MAK to modify or create new programs, files, view definitions, Out interfaces, language files and field help. This includes how to use MAK to debug programs. The goal for the support group is to have an overall knowledge of MAK with the primary goal of knowing how to debug a program. This training is applicable for the following Infor M3 version(s): MAK and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration. Prerequisites: ? M3: Navigation ? M3: Introducing the Technology ? For developers: M3: Programming in Java	16	Global USA

Self-directed Learning - available classes

Course Name	Description	Hours	Course Links
M3: v13x Equipment Foundation - Self-directed Learning	This course covers concepts and principles of the Infor M3 Equipment solution, and how to execute some of the Implementation Accelerator (IA) for Equipment processes within lead-to-quote; quote-to-cash; planto-source; procure-to-pay; and financial plan-to-report. It also covers a review of the configuration required for the main processes. Finally, it describes how to manage some additional flows to the quoteto-cash process. The course is based on the IA for Equipment, and the goal is to both practice the equipment solution and to use the existing documentation to retrieve information. This training is for versions Infor M3 13.4 and IA for Equipment 1514.2.1. Prerequisite courses: M3: v13x Using H5 User Interface (13.4). This course includes a workbook, lab on demand, reference materials, and social collaboration.	36	Global USA
M3: v13x Fashion Foundation - Self-directed Learning	The purpose of this course is to help you understand the main characteristics of the Implementation Accelerator for Fashion pre-configured solution. This course provides learners with knowledge on how Infor M3 focuses on building an integrated foundation for the core needs and processes of the fashion industry from design, source, and distribute companies (brand owners) to apparel cut and sew manufacturers (contract manufacturers). For sourcing companies (brand owners), the manufacturing lesson will not be addressed. A "light" version of manufacturing can be addressed in the embellishment lesson. For manufacturing companies, the embellishment lesson will not be addressed. This training is for version 13.3 and all previous versions. Previous course name/code: Fashion Learning Camp/QSFSS (sourcing variant), QSFSM (manufacturing variant). Both variants are now bundled in this foundation course. This course includes a workbook, lab on demand, reference materials, and social collaboration.	28	Global USA
M3: v13x Food and Beverage Foundation - Self-directed Learning	This course introduces how Infor M3 manages and integrates the business processes of a food and beverage company. This course covers customer order fulfillment, procurement, and manufacturing, as well as financial management for a food and beverage company. This training is for version(s): 13.3 and all previous versions. Previous course name/code: Food & Beverage Learning Camp/QSFB. This course includes a workbook, lab on demand, reference materials, and social collaboration.	28	Global USA
M3: v13x Introducing the Technology - Self-directed Learning	This course provides participants with a basic understanding of the Infor M3 technical framework and of the product offered. The course is designed to demonstrate the technical architecture of the different components, as well as explain what they are used for. The course also includes discuss of common terminology used in the area of Java Foundation and Tools. This training is for version 13.3 and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global USA
M3: v13x Manufacturing Foundation - Self-directed Learning	This course provides learners with knowledge on how Infor M3 manages and integrates the business processes of a manufacturing company. This course takes a hands-on approach that allows users to gain an understanding of the operational activities necessary to run the core functions of a manufacturing company as an integrated business solution. The learners execute basic functions, learn the different settings, and work through scenarios that illustrate available functionality. This course will use the H5 User Interface. This training is applicable for Infor M3 version 13.4. Prerequisite courses: M3: Using H5 User Interface (4 hours). This course includes a workbook, lab on demand, reference materials, and social collaboration.	32	Global USA
M3: v13x Migrating Data with the SmartData Tool - Self-directed Learning	This course covers how SmartData, also known as the SmartData Tool, uses Microsoft® Excel® worksheets for its input data, and Infor Web Services or Infor M3 Representational State Transfer (REST) interface for application program interfaces (APIs), to pass the input data into the Infor M3 application. This training is for version 13.4. This	8	Global USA

Self-directed Learning - available classes

Course Name	Description	Hours	Course Links
	course includes a workbook, lab on demand, reference materials, and social collaboration.		
M3: v13x Programming in the Software Development Kit (SDK) - Self-directed Learning	This course covers how to develop Infor Smart Office applications using the Software Development Kit (SDK) and Windows® Presentation Foundation (WPF). It incorporates instructor demonstrations, hands-on student activities, and practice sessions on how to create custom applications and Mashup controls in Microsoft® Visual Studio®, and how to deploy them with some of the unique features in Infor Smart Office. Infor Smart Office is a modern user interface (UI) integration platform developed for both Infor M3 and S3. Infor Smart Office was developed to give more user experience to Infor M3 and S3 users. It is based on the Microsoft .NET technology including WPF. Because of this, it provides developers a comprehensive and consistent programming model for building applications in Infor Smart Office together with the Infor Smart Office SDK framework.	16	Global USA
M3: v13x Using H5 User Interface - Self-directed Learning	This course covers the information and practice you need to successfully navigate and use Infor H5 Enterprise (sometimes referred to as just H5) in a user perspective. Infor H5 is an interface to your Infor M3 applications. It is an information workplace that lets you customize forms and lists and collaborate with co-workers. This course covers the main features in Infor H5, how to work with M3 panels, and the basic settings. This training is for Infor M3 13.4. Previous course name/code: M3: v13x Using H5 Introduction 01_0111330_IEN1379_M3O. This course includes a workbook, lab on demand, reference materials, and social collaboration.	4	Global USA
M3: v13x Using ION Enterprise Search - Self-directed Learning	This course covers the key features of IES in connection with Infor M3 with the Infor H5 client. You will practice global searches, including the use of features to filter and act on results, and functional searches, using different types of search parameters and commands to optimize your results. You will also learn to use advanced features like key searches, workstacks and configurable prompts. Finally, you will explore settings used to administer IES within Infor M3. This training is for Infor M3 version 13.4 and IES 12.0. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global USA
M3: v13x Using Smart Office - Advanced - Self-directed Learning	Infor Smart Office delivers an intuitive user interface that allows user-specific customization and personalization that puts the right tools and information on every user's screen. Infor ION Enterprise Search (IES) is a deeply integrated, intuitive, simple-to-use search application for Infor and non-Infor data to help organizations search and find relevant information securely and quickly. This course is presented from the user perspective and covers the Mform personalization options; the basics of Infor ION Enterprise Search; how to use mashups as local applications; and how to insert scripts. This training is for Infor M3 13.3 (Infor Smart Office 10.2.1.0) and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	4	Global USA
M3: v13x Using Smart Office - Introduction - Self-directed Learning	This one-day course will provide the information and practice you need to successfully navigate and use Smart Office for Infor M3 in a user perspective. Infor Smart Office is an interface to your Infor M3 applications. It is an information workplace that lets you customize forms and lists and collaborate with coworkers. Infor Smart Office also leverages Microsoft® Office® applications such as Word® and Excel®. This course covers the main features on the Infor Smart Office canvas; how to work with Mforms; and the basic Infor Smart Office settings. This training is for Infor M3 13.3 (Infor Smart Office 10.2.1.0) and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global USA

Self-directed Learning - available classes

Infor OS

Course Name	Description	Hours	Course Links	
Infor OS: Administering Homepages - Self-directed Learning	This course covers using the Administration tool to configure how the Homepages application works and to manage content such as published pages and widgets. Topics include creating homepages, default pages, publishing pages, mandatory pages, and importing and exporting of environments, pages, and widgets. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global	USA
Infor OS: Using Infor Ming.le and ION Workflows with M3 - Self-directed Learning	The purpose of this course is to learn about Infor Ming.le™ and Intelligent Open Network (ION®) Workflow concepts with hands-on experience using Infor M3. The topics covered include Homepages, Context Apps, workflows, drillbacks, Infor Smart Office, and H5 navigation. This training is for versions: Infor OS 12.0 and M3 13.4. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global	USA
Infor OS: Configuring and Administering Infor Document Management for Infor M3 v13x - Self-directed Learning	This course covers the core concepts of the Infor Document Management (IDM) solution on the Infor OS Platform. Participants will learn to use many of the IDM components, including administering security elements, creating and using document types, and utilizing the contextual application to create a search query and contextual app mapping. Participants will also explore integration of IDM with the Infor Intelligent Open Network (ION®). This training is for versions: ION v12.x and Infor M3 v13.x. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global	USA
Infor BI: Administering the OLAP Server - Self-directed Learning	This course introduces basic concepts and procedures for creating and managing an Infor BI OLAP Server and how to perform user management in the repository. This training is for version: 11. Prerequisite courses: Infor BI: Creating Reports with Application Studio; Infor BI: Modeling OLAP Business Rules; Infor BI: Configuring Databases with Import Master (V10.5); Infor BI: Creating and Analyzing Data with Office Plus (v10.5). This course includes a workbook, lab on demand, reference materials, and social collaboration.	24	Global	USA
Infor BI: Creating Reports with Application Studio - Self-directed Learning	This course covers an introduction to the basic features of Application Studio and provides the foundational knowledge required to build customized reports. This training is for versions 11.0 and all previous versions. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global	USA
Infor BI: Modeling OLAP Business Rules - Self-directed Learning	This course introduces how to model and program Business Intelligence (BI) Online Analytical Processing (OLAP) databases. By building business rules using BI OLAP, you will be able to address even the most complex business models. This training is for version: 11. Prerequisite knowledge: To optimize your learning experience, Infor recommends that you have the following knowledge prior to taking this course: Knowledge of multidimensional databases. This course includes a workbook, lab on demand, reference materials, and social collaboration.	16	Global	USA
Infor BI: Optimizing Content with Dashboards and Self-Service - Self-directed Learning	This course covers creating dashboards from web content and Application Studio reports, and working with dashboards, including adding content to dashboards, using the Self-Service functionality, laying out and resizing dashboards, viewing, editing, saving, and sharing dashboards, setting dashboard properties, optimizing dashboard interactions, using additional dashboard functionality, using web extensions, and identifying the features and functionality of the Infor BI Dashboards app for mobile devices. This training is for version 11. This course includes a workbook, lab on demand, reference materials, and social collaboration.	8	Global	USA
Infor Business Vault: Configuring and Using	This course includes several activities that provide an overview, configuration, and usage instructions for the Analytic Modeling	24	Global	USA

Self-directed Learning - available classes

Course Name	Description	Hours	Course Links
Analytic Modeling - Self-directed Learning	functions of Infor Business Vault. This training is for version: 11.3.2. Prerequisite knowledge: To optimize your learning experience, Infor recommends that you have the following knowledge prior to taking this course: Multi-dimensional analysis knowledge of cube, dimension, and hierarchy concepts; Infor BI OLAP Server (optional). This course includes a workbook, lab on demand, reference materials, and social collaboration.		
Infor Ming.le: Configuring Infor Ming.le with Infor Lawson Applications - Self-directed Learning	This course covers how to configure Infor® Ming.le® with Infor Lawson® applications. You will learn how to how to configure the user interface to use Infor Ming.le, and configure Infor Lawson applications as context applications in Infor Ming.le. This training is for version: 11.1. This course includes a workbook, demonstrations, lab on demand, reference materials, and social collaboration.	16	Global USA



Infor Education
Master Infor products.
Maximize your potential.