



## Infor HCM Infinium



With today's business challenges, the battle for talent is escalating. Attracting and retaining skilled professionals is more difficult now than ever. Yet, according to recent studies, only a small portion of businesses are equipped with the necessary technology to address their human capital management needs. Utilizing the right tools to turn your organization's workforce information into strategic advantage can be key in your success for the future.

Infor™ HCM Infinium® will allow you to focus on hiring the right people, while reducing recruitment time and costs. It also allows you to share information, while eliminating system and administration overload. And, it provides you the freedom to make sound business decisions with its easy access to in-depth knowledge of your workforce. Take a closer look at how Infor HCM Infinium can make a critical difference in your organization.

### **The critical difference.**

From streamlining recruitment, to administering complex compensation plans and payroll scenarios, to enrolling employees in benefits, Infor helps you invest in people. Infor HCM Infinium is a fully integrated solution that provides access to employee information, flexible payroll processing, in-depth analytics and reporting, manager and employee self-service, and workforce management and training capabilities.

And to get you there quickly, Infor offers rapid, low-cost implementation services, on site and web-based training, and 24x7 system support. Our expert, cost-effective professional services and support staff have consistently earned exceptional customer satisfaction ratings.

With Infor HCM Infinium, you will execute payroll on time with accuracy and flexibility regardless of your number of locations, or the complexities of your payroll requirements. You will also empower your workforce with employee and manager self-service including online recruiting, benefits enrollment, and performance reviews, and keep your staff motivated by offering progressive benefit plans, skills development, and training options.

### **Gaining strategic advantage.**

Infor HCM Infinium is a complete HR package that addresses a wide range of human resource management issues. It allows you to provide decision-makers with rich analytics for a better understanding of the workforce trends, patterns, and exceptions that impact your organization's overall performance and profitability.



Infor HCM *Infinium* also enables you to stay current on tax and regulatory changes for worry free processing, and integrates easily with both Infor and non-Infor solutions for a faster return on investment. With Infor HCM *Infinium*'s inherent flexibility, user customization, and role based security, you're able to adapt the system to meet your changing business needs as you add new components to your business.

#### *Human Resources*

Human Resources is a completely integrated solution that handles a range of human capital management issues, from career plan tracking and development, to workforce management. You get secure, centralized databases that provide your organization's decision-makers with access to vital information, while ensuring accurate record-keeping and reducing duplicate entry. Human Resources also gives you self service features that efficiently handle processes like performance reviews, new hires, and salary changes. In addition, applicant tracking and recruitment automation eliminates paperwork and accelerates the hiring and deployment of your workforce.

#### *Payroll*

Payroll is a reliable, robust, and highly secure solution that helps companies — especially those with complex pay components and job costing — manage their payroll easily and quickly, while retaining loyal and satisfied employees. Infor's Payroll handles a wide range of compensation challenges including a multi-location distributed workforce, multiple shifts, flexible pay cycles, multiple payroll runs, multiple standard bonus processing calculation methods, tip allocation processing, and more. It gives you full control over check printing and posting, as well as audit reports, tax support, and integration with third party applications. Plus, its online time-entry self-service feature automates an often time-consuming process.

#### *Self-Service*

Self-Service is a web-based, self-service solution that allows employees and managers to be directly involved in your work force business processes. Employees can view and update personal and pay information, enroll in training, model and update benefits, and directly enroll in the plans of their choice. Managers can perform status changes for their employees, enroll employees in training, enter time sheet data, and more. Self-Service empowers your employees and managers while saving money and reducing the amount of time they spend on routine, administrative tasks.

#### *Benefits Administration*

Benefits Administration offers your employees the latest benefits options in a highly organized way that saves time and money. You can create and distribute requested information about your plans and costs and highlight important trends that will help you redefine your plan offerings year after year. You can also maintain an accurate tally of benefits costs, and track everything from employer/employee costs for plan enrollees to dependent/beneficiary and carrier information. And full support for multiple progressive benefit plans, as well as easy reporting to third-party providers, make benefits administration more efficient.

#### *Flexible Benefits*

Flexible Benefits allows you to extend employee credits for "buying" benefits, and leave the record keeping to us. With Flexible Benefits, which seamlessly integrates with Infor HCM *Infinium*'s other benefits modules, you can generate forms that work for your organization, then change them as needed. Calculate credits for all employees automatically, and notify them of how many credits they have allocated, the pre- and post-tax cost of the plans, and the options available for unused credits. It's an easy way to handle sophisticated Flexible Spending Accounts in house.

“We issue 700,000 paychecks annually, and we constantly strive for the lowest per-paycheck cost possible. Infor’s payroll application helps us achieve this, which has resulted in significant savings.”

— AL HREHA, VP, SHARED SERVICES,  
ITT® INDUSTRIES

#### *Training Administration*

Training Administration, an enterprise-wide training management solution, allows you to track, coordinate, and monitor costs for training, from enrollment and class scheduling, to employee training records and performance appraisals. Empower your workforce with the training they need to excel at their jobs, and create an environment in which employees will remain loyal to your organization.

#### *Workforce Analytics*

For HR and payroll departments drowning in data, Workforce Analytics cuts through the clutter of spreadsheets and reports to deliver multi-dimensional views of analysis right to your desktop, enabling faster and more strategic HR and payroll management decisions. Peel each layer of your business information, and intuitively discover underlying performance, drivers that affect business results. Analyze employee turnover, plan compensation, and gain insight into HR trends, patterns, and exceptions that affect your bottom line. Access and analyze the information you want through your web browser.

#### **The benefits.**

Leading organizations understand that how they recruit, manage, train, and compensate their employees has a direct impact on enterprise performance. They also understand the value of a comprehensive, integrated human capital management system that can help them handle workforce and payroll complexity as they grow and change. Infor HCM Infinium is a proven, reliable solution that will put you in control of this critical component of your business.

- Manage payroll easily and quickly
- Empower your workforce
- Streamline benefits administration
- Analyze HR patterns and trends
- Track and monitor HR costs
- Gain competitive advantage

Your enterprise won’t wait for better human capital management, move forward faster with Infor HCM Infinium.



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