Optimize time and attendance management at every level of your enterprise—from employees to managers and payroll—with Infor WFM Workbrain Workforce Time & Attendance.

INFOR WFM WORKBRAIN WORKFORCE TIME & ATTENDANCE

DO BUSINESS BETTER.

Large organizations face unique challenges when managing time and attendance. To start, they must adhere to company and union policies overlaid with complex legislative constraints. At the same time, they must provide excellent customer service and keep their employees happy and engaged. Unfortunately, traditional time and attendance practices and problems escalate these challenges. From abuses such as buddy-punching to error-prone manual time-reporting "systems," traditional practices mean high costs, poor productivity, and noncompliance. The key to success is an automated, costeffective time and attendance solution that scales to meet the needs of large, dispersed organizations.

LEVERAGE EXPERIENCE.

At Infor™, our professionals—many with more than 25 years of experience—are helping forward-thinking organizations like yours solve their toughest business challenges. That experience is built in to Infor WFM Workbrain Workforce Time & Attendance, a comprehensive solution for automating most payroll administrative tasks and complex pay calculations.

The solution features our Education Performance Accelerator Kit (EPAK), an end-user training and support application to help you get up and running quickly with Workforce Time & Attendance and other Infor solutions. EPAK addresses pre-installation to post go-live requirements, and is flexible enough to work within your organization's existing IT infrastructure.

GET BUSINESS SPECIFIC.

Workforce Time & Attendance optimizes time and attendance management at every level of your enterprise. Part of Infor's WFM Workbrain suite, it lets employees view personal information such as vacation balances, request time off, and communicate with managers and teammates for efficient and productive self service. Your payroll department reduces errors and overpayments by validating time and labor data collection in real-time and automating zero-to-gross pay calculations. Managers get clear visibility into hours worked, overtime, and labor costs to improve their decision making. All of these benefits are supported by single-server multi-lingual capabilities. Features include:

- **Data Collection Solutions**—Hardware and software solutions that collect time, labor, and production metrics in real-time. With the Clock Server, these solutions also enforce badge, schedule, and job assignments and can store thousands of punches—even those collected during a network outage—ensuring no punch is ever missed.

- **Employee Transaction Manager (ETM)**—An easy-to-use interface that can be run via kiosk or desktop, ETM facilitates employee transactions, including viewing personal information and balances, trading shifts, changing jobs, and requesting time off.

- **Balances and Accruals**—Manages employee balances by automating balance accruals and employee Time Off Requests. Integration with the full Infor WFM Workbrain suite ensures employees' schedules and timesheets are automatically updated and prevents employees from being scheduled to work on days they have booked off.

- **Attendance Management**—Maintains a detailed attendance history by employee and proactively notifies an employee's supervisor when attendance violates a configured policy.

- **Overtime Equalization**—Automates the equitable distribution of available overtime to qualified employees based on configurable business rules.

- **HR Interface**—Enables integration and seamless data exchange with an organization's existing human resources software system.

- **Payroll Interface**—Exchanges time and attendance data with an organization's payroll software system for accurate, efficient payroll calculation.

GET RESULTS NOW.

Infor WFM Workbrain Workforce Time & Attendance has expertise built in that reduces the need for customization, speeds implementation time, and delivers ROI that you don't have to wait for. And with the support of our EPAK application to help your employees adopt our solutions more quickly, you'll begin to see immediate benefits from the very first day:

- Increased compliance with Sarbanes-Oxley, FLSA, and other regulations
- Improved employee productivity and satisfaction
- Reduced gross payroll costs
- Better decision making through better workforce visibility

If you want to do business better tomorrow, contact us today. We'll get you started.

THERE IS A BETTER WAY.

At Infor, we work with a core belief. We believe in the customer. We believe that the customer is seeking a better, more collaborative relationship with its business software provider. And a new breed of business software: created for evolution, not revolution. Software that's simple to buy, easy to deploy and convenient to manage. Our 70,000 customers in more than 100 countries stand with us. We look forward to your sharing in the results of our belief. There is a better way. For additional information, visit www.infor.com.

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INF9485-18929-geen-0710-1