Target Audience

This exam targets the skills and abilities required by an Infor Talent Management Consultant – Talent Planning v11 with relevant experience to successfully configure, implement, and administer HCM Talent Acquisition, Development Planning, and Succession Management v11 solutions as well as knowledge and experience using Global HR and Infor Rich Client.

Exam Details

- Exam number: HCM-TPC11-100
- Online, proctored
- 73 questions
- 90 minute time limit

Schedule and Register

1. Ensure your computer meets the minimum requirements outlined in this Guide. Requirements include the following:
   - A webcam either built-in to the computer or external, freestanding.
   - A microphone either built-in to the computer or external, freestanding. Use of a headset is NOT permitted.
   - Sentinel Secure™ software must be installed (MS Windows and MAC supported).

2. Test your computer setup Here

3. If you encounter any problems, contact Kryterion Support:
   - Voice: 866-227-7116 (U.S.) or +001-602-714-8235 (International)
   - Live Chat: www.KryterionOnline.com/Support, then click on “LIVE HELP”
   - E-Mail: OLPsupport@KryterionOnline.com

4. If required, create a new Webassessor login

5. If you already have an account, login to Webassessor

6. Click Register for an Exam.

7. Find the exam you wish to attempt and click Register.

8. Select your preferred date and time to attempt the exam and click Select.

9. If the exam details are correct, click Checkout.

10. Choose your payment type (you may use voucher, coupon code or credit card) and click Submit.

11. Once the payment has been confirmed, click Done.

12. A confirmation will be mailed to you.

Register here
Exam Topic Area Summary

The following summarizes the percentage of each topic area included on the exam:

- Setup and Configuration - 52%
- Processing - 19%
- Product Administration and Maintenance - 18%
- Reporting - 11%

Related Training and Documentation

Although not required, the following training courses and documentation cover content included in this exam:

- Talent Management: v11 Configuring and Administering Development Planning (01_0631100_IEN0002_TAM)
- Talent Management: v11 Configuring and Administering Succession Management (01_0631100_IEN0003_TAM)
- Talent Management: v11 Configuring and Administering Talent Acquisition (01_0631100_IEN0007_TAM)

Exam Objectives by Topic Area and Course

This certification exam includes the following exam objectives by topic and course.

<table>
<thead>
<tr>
<th>Course and related exam objective(s)</th>
<th>Setup and Configuration</th>
<th>Processing</th>
<th>Product Administration and Maintenance</th>
<th>Reporting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Process development checklist components in Development Planning.</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Process development checklist components in Development Planning.</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Administer registrations in Development Planning.</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Monitor resource checklists in Development and Planning.</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Analyze Development Planning data.</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Set up organization rules for Development Planning.</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Set up activity components in Development Planning.</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Set up standard cost for Development Planning.</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Set up Development Planning notifications.</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Set up providers and instructors in Development Planning.</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Describe the integration between Talent Management and Infor Learning Management.</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Set up development activities in Development Planning.</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Set up sessions in Development Planning.</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Set up mentors in Development Planning.</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Set up a development checklist in Development Planning.</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Schedule notifications for Development Planning.</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Talent Management: v11 Configuring and Administering Succession Management (01_0631100_IEN0003_TAM)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Infor Certified Talent Management Consultant-Talent Planning v11 Exam Guide # HCM-TPC11-100
<table>
<thead>
<tr>
<th>Topic Area and Percentage</th>
<th>Setup and Configuration</th>
<th>Processing</th>
<th>Product Administration and Maintenance</th>
<th>Reporting</th>
</tr>
</thead>
<tbody>
<tr>
<td>52%</td>
<td>19%</td>
<td>18%</td>
<td>11%</td>
<td></td>
</tr>
</tbody>
</table>

**Course and related exam objective(s)**

- Manage succession and talent pools in Succession Management.  
  - X
- Manage succession resources and profiles in Succession Management.  
  - X
- Analyze resources succession data in Succession Management.  
  - X
- Configure Succession Management.  
  - X
- Create succession and talent pools in Succession Management.  
  - X
- Define key succession data in Succession Management.  
  - X
- Set up career paths in Succession Management.  
  - X
- Describe the Succession Management application.  
  - X

**Talent Management: v11 Configuring and Administering Talent Acquisition (01_0631100_IEN0007_TAM)**

- Describe the job application process in Talent Acquisition.  
  - X
- Complete the tasks to move candidates through the selection process in Talent Acquisition.  
  - X
- Complete the Talent Acquisition offer process tasks.  
  - X
- Complete the hiring process tasks in Talent Acquisition.  
  - X
- Administer a requisition in Talent Acquisition.  
  - X
- Create Talent Acquisition reports.  
  - X
- Describe the Talent Acquisition application.  
  - X
- Describe the primary Talent Acquisition set up required in Global HR.  
  - X
- Set up Talent Acquisition codes.  
  - X
- Create Talent Acquisition email templates.  
  - X
- Create a requisition in Talent Acquisition.  
  - X

**Questions and Help**

Additional Certification Program information is available at www.infor.com/certification

Additional information about Infor Education training courses is available at www.infor.com/education.

If you experience any issues when registering for a certification exam, please contact olpsupport@kryteriononline.com.

If you need help registering for a training course, please contact:

- For Americas: EducationAmericas@infor.com
- For Europe, the Middle East and Africa: EducationEMEA@infor.com
- For Asia Pacific: EducationAPAC@infor.com
About Infor

Infor is fundamentally changing the way information is published and consumed in the enterprise, helping 70,000 customers in 194 countries improve operations, drive growth, and quickly adapt to changes in business demands. To learn more about Infor, please visit www.infor.com.

Copyright© 2017 Infor. All rights reserved. The word and design marks set forth herein are trademarks and/or registered trademarks of Infor and/or related affiliates and subsidiaries. All other trademarks listed herein are the property of their respective owners. This document is provided for informational purposes only and does not constitute a commitment to you in any way. The information, products and services described herein are subject to change at any time without notice. www.infor.com.

INFDP5531336-en-US-1217-3